

Event Schedule

Friday

- · Participant arrivals: Arrive by 4 p.m.
- *Welcome Reception: 4:30-5:30 p.m.
- Dinner and Welcome: 5:30-6:30 p.m.
- · Training Tracks: 6:45-8:45 p.m.

Saturday

- · Breakfast: 8-9 a.m.
- Training Tracks 9-11 a.m.
- Breakout Session #1: 11:15am-12 p.m.
- · Lunch and Alumnae Panel: 12:15-1:30 p.m.
- Training Tracks: 1:45-2:45 p.m.
- Snack Break: 2:45-3:15 p.m.
- Breakout Session #2: 3:15-4 p.m.
- · Rest Break: 4-5:30 p.m.
- Team Time Training: 5:30-6:30 p.m.
- · Dinner: 6:30-7:30 p.m.
- *Sisterhood Activity: 7:30-9:30 p.m.

Sunday

- · Breakfast: 8-9 a.m.
- Training Tracks: 9-11 a.m.
- · Closing: 11-11:30 a.m.
- · Boxed Lunch and Departures: 12 p.m.

*Attendance is optional

Packing List

Clothing

- · Comfortable, casual clothing for all event activities such as jeans, t-shirts, etc.
 - Friday: Represent your chapter and wear your favorite DG shirt, sweatshirt or other merch.
 - · Saturday: Bronze, pink & blue. Wear your favorite DG color.
 - Sunday: School spirit! Show off your school pride and wear something from your college/university.
- All event programming will occur in hotel conference room spaces in which temperatures may vary. We recommend bringing a sweater or light jacket.
- Some event programming may include moving around a space as you are able. Comfortable shoes may be helpful.

Toiletries and Personal Items

- · Soap, shampoo, toothbrush, toothpaste, etc.
- Medication or other personal items (prescribed medication, tampons/feminine napkins, preferred pain relief, allergy pill, etc.)

Other Items

- Printed or saved copy on your phone of your CliftonStrengths Insight Report. You will receive an email with instructions on completing the Clifton Strengths assessment in January 2025. Contact dgevents@deltagamma.org with questions.
- You will be provided with a workbook and a pen. Please plan to bring any other items you need to listen, learn, write and discuss topics effectively in an interactive environment
- Anchor Academy offers a unique opportunity to connect with other chapter officers and advisers from across North America. Have questions, need inspiration, or want to brainstorm with others on a specific topic? Bring those thoughts with you!

Session Assignments

Denver, Colorado | January 31-February 2

Alpha Delta-Oregon Alpha Eta-Whitman Alpha Iota-Oklahoma

Alpha Nu-USC

Alpha Omega-Arkansas Alpha Phi-British Columbia

Alpha Pi-Arizona Alpha Sigma-UCLA

Alpha Upsilon-Southern Methodist

Beta Beta-Alberta Beta Chi-Denver Beta Eta-Texas Beta Gamma-Utah

Beta Omega-Washington State Beta Upsilon-Oregon State

Beta-Washington Delta Chi-UC Davis

Delta Epsilon-University of the Pacific Delta Eta-Cal State. Sacramento

Delta Phi-UC Irvine

Epsilon Iota-UC San Diego Epsilon Sigma-San Diego State

Eta Alpha-Pepperdine Eta Gamma-Texas A&M

Epsilon Zeta-Loyola Marymount

Columbus, Ohio | February 14-16

Alpha Chi-Penn State Alpha Kappa-Washburn Alpha Lambda-Drake

Alpha Omicron-Miami (Ohio) Alpha Rho-Ohio Wesleyan

Alpha Tau-Butler

Alpha Theta-North Dakota Alpha Zeta-Lawrence Beta Iota-Purdue Beta Kappa-Kansas Beta Lambda-Gettysburg

Beta Mu-Bowling Green Beta Nu-Carnegie Mellon Beta Xi-Michigan State Beta Zeta-Denison

Chi-Cornell

Delta Nu-Northern Illinois Epsilon Beta-Bucknell

Epsilon Delta-Washington and Jefferson Epsilon Eta-Indiana University of Pennsylvania

Epsilon-Ohio State Eta Beta-Hartford Eta Mu-Lake Forest Eta Nu-Hofstra Eta Pi-DePaul

Eta Iota-Nevada, Reno

Eta Lambda-New Mexico State Eta Omicron-Arkansas, Fort Smith

Eta Rho-UC Merced Eta Xi-Texas, Tyler Gamma Beta-Tulsa

Gamma Chi-Cal State, Long Beach Gamma Delta-Montana State Gamma Eta-San Jose State Gamma Kappa-UC Santa Barbara

Gamma Lambda-Cal State, Fresno

Gamma Nu-North Texas Gamma Phi-Arizona State Gamma Sigma-Houston Gamma Tau-Texas Christian Gamma Xi-Texas Tech Gamma-UC Berkeley

Nu-Idaho Phi-Colorado Pi-Montana

Theta Alpha- Cal Poly, SLO Zeta Epsilon-Santa Clara Zeta Eta-Texas State Zeta Iota-Chapman

Zeta Lambda-UC Riverside

Fta Psi-lowa State Eta Upsilon-Drexel Eta Zeta-Chicago

Eta-Akron

Gamma Epsilon-Kent State Gamma Iota-DePauw

Gamma Omicron-Indiana State

Gamma Rho-Wittenberg Gamma Upsilon-Wichita State

lota-Illinois Kappa-Nebraska Lambda-Minnesota Omega-Wisconsin Omicron-Adelphi Rho-Svracuse

Sigma-Northwestern

Tau-lowa

Theta Beta-Case Theta Delta-Brown Theta-Indiana Xi-Michigan

Zeta Alpha-Villanova Zeta Delta-Rochester

Zeta Rho-Ohio Zeta-Albion

Charlotte, North Carolina | February 21-23

Alpha Psi-Mississippi Alpha Xi-West Virginia Beta Epsilon-American Beta Psi-Alabama Beta Sigma-Maryland Beta Theta-Durham Delta Beta-Kentucky Delta Iota-Georgia

Delta Kappa-South Florida
Delta Lambda-Mississippi State
Delta Omega-William Woods
Delta Omicron-Morehead State
Delta Pi-Southern Mississippi
Delta Rho-Virginia Tech
Delta Sigma-Auburn

Epsilon Epsilon-Tennessee Tech

Epsilon Gamma-Virginia Epsilon Kappa-Clemson Epsilon Mu-William and Mary

Epsilon Phi-Loyola Epsilon Psi-Rutgers Epsilon Theta-Tampa Epsilon Xi-Lafayette Eta Chi-Georgia College Eta Delta-North Florida Eta Eta-Spring Hill

Eta Kappa-North Carolina State

Eta Phi-NYU

Eta Sigma-Charleston

Eta Tau-Christopher Newport

Eta Theta-Saint Louis Gamma Alpha-Tennessee Gamma Mu-Florida State Gamma Pi-Roanoke Gamma Theta-Florida

Gamma Zeta-Louisiana State

Mu-Missouri

Theta Gamma-UNC Wilmington Theta Zeta-Florida Gulf Coast Zeta Gamma-Richmond Zeta Nu-Montevallo Zeta Psi-Salisbury

Zeta Sigma-Northern Kentucky

Zeta Theta-Columbia Zeta Upsilon-Furman

Zeta Xi-UAB Zeta Zeta-Boston

Please contact <u>dgevents@deltagamma.org</u> with any questions regarding your chapter's Anchor Academy session assignment.

Frequently Asked Questions

Registration

What is Anchor Academy?

- Anchor Academy is a personal and professional development event that equips collegiate chapter leaders with skills to succeed in their Delta Gamma positions and beyond. Anchor Academy provides personal, professional and leadership development training to benefit your time in your position and beyond.
- Anchor Academy is NOT officer position training. However, you will leave Anchor Academy with a new network of other Delta Gamma leaders and skills to be successful in your role.

Where can I register to attend Anchor Academy?

Register via this link. The deadline to register is January 3, 2025.

Who attends Anchor Academy 2025?

• In 2025, Anchor Academy includes tracks for the following representatives from each collegiate chapter: vice president: communications, vice president: member education, vice president: programming, vice president: Foundation and advisory team chair (ATC). All collegiate chapters are expected to send attendees for each of these roles to their assigned Anchor Academy session.

I am one of required Anchor Academy attendees for my chapter, but I am unable to attend.

• Email <u>dgevents@deltagamma.org</u> to complete a waiver. You will be responsible for identifying an alternate member to attend your track (i.e. another member of CMT, JCMT or the advisory board).

My collegiate chapter has a conflict that prohibits any of us from attending (i.e. participating in primary recruitment, etc.). What should we do?

• Email <u>dgevents@deltagamma.org</u> for options on attending an alternate session.

I need to arrive to Anchor Academy late or leave the event early. What should I do?

 Anchor Academy is an institute style experience and attending the event in its entirety is critical. Contact <u>dgevents@deltagamma.org</u> to see if your plans are approved or we recommend you find an alternate to attend the event on your behalf.

I registered for Anchor Academy and am no longer able to attend. What should I do?

• Please notify deltagamma.org as soon as possible. If you cancel your plans to attend the event less than 10-days before your session start date without an approved absence excuse (illness, family emergency, etc.) you or your chapter may be held responsible for the cost of travel, accommodation, etc.

Cost to Attend

Who pays for Anchor Academy?

• In 2025, all costs associated with Anchor Academy (cost of attendance, travel, hotel, etc.) are covered by Delta Gamma Fraternity and Delta Gamma Foundation. There are no additional costs to the individual or collegiate chapter.

How will I receive reimbursement for travel related expenses?

• Specific instructions for reimbursement for travel related expenses (i.e. baggage fees, transportation to airport, travel day meal, etc.) will be provided prior to your event session. Collegiate chapters are encouraged to utilize chapter purchase cards for these costs and submit one expense report to Delta Gamma.

Travel

How do I book my flight for Anchor Academy?

- You will receive instructions to book your flight after registering for Anchor Academy.
 All flights must be booked via Delta Gamma's preferred travel agent. The deadline to book flights is January 10, 2025.
- Flight booking instructions:
 - Email Debbie at <u>Debbie.Needham@altour.com</u> and include the following information:
 - Anchor Academy session you will be attending
 - Your school/chapter
 - · Your full name as it appears on your identification
 - · Date of birth
 - · The city/airport you will be traveling in and out of
 - · Preference of window or aisle seat
 - Please note that flights should be booked to accommodate the following arrival and departure times:
 - · Denver session:
 - · Arrive on Friday, January 31 by 4 p.m. MT
 - · Depart on Sunday, February 2 after 3 p.m. MT
 - · Columbus session:
 - · Arrive on Friday, February 14 by 4 p.m. ET
 - · Depart on Sunday, February 16 after 3 p.m. ET
 - · Charlotte session:
 - · Arrive on Friday, February 21 by 4 p.m. ET
 - Depart on Sunday, February 23 after 3 p.m. ET
- · Debbie will respond with flight options for you to confirm and approve
- · After approving your flight, Debbie will book and it will be charged directly to DG.

How will I be reimbursed if I choose to drive to Anchor Academy?

- If you are in a drivable distance to your Anchor Academy session, you are encouraged to rent a car to be fully covered by Delta Gamma insurance. Cost of rental cars will be reimbursed by Delta Gamma.
- Email <u>dgevents@deltagamma.org</u> for more information and access to Delta Gamma's corporate code that allows for vehicles to be rented to drivers under the age of 25.
- If you choose to forfeit insurance and drive your own vehicle, you will be reimbursed at the mileage rate of \$0.50/mile. Instructions on submitting this expense report will be shared prior to your event.

When do I need to arrive to my Anchor Academy session? When will I depart?

- All Anchor Academy attendees should book travel to arrive on the Friday of their assigned session by 4 p.m. local time.
- Departure flights should be booked to leave on the Sunday of your assigned session after 3 p.m. local time.

Accommodations

Do I need to book my hotel room for Anchor Academy?

· No. All hotel rooms will be booked on your behalf.

Who will I be rooming with?

- Collegiate Attendees: Two double-occupancy hotel rooms will be booked for collegians for each collegiate chapter. You will be rooming with members from your chapter. By default, collegians registered for the vp: communications track will be assigned a room with the collegian registered for the vp: member education track.
 Collegians registered for the vp: programming track will be assigned a room with the attendee registered for the vp: Foundation track.
- Adviser Attendees: All advisers will stay in a double-occupancy hotel room and will be assigned to room with another adviser attending Anchor Academy. You will be notified of who your assigned roommate is via email prior to attending the event.

I have medical accommodations that require a single room. How can I request one?

Please contact <u>dgevents@deltagamma.org</u>.

I am local to my assigned session, do I need to stay in the provided hotel accommodations?

 Yes. All attendees, regardless of chapter distance to the assigned Anchor Academy session location are required to stay at the hotel.

