

## Housing Waiver Board Guidelines | Room Agreements & Member Housing Agreements

Live-In Facility/Room Agreement		
Status	Description	Support Docs/Action
Mid-Term Grad	Member leaves school mid-year due to graduation	Room Agreement for midterm graduate
Abroad	Member absent from chapter for term(s) while studying abroad.	Abroad fee for term(s) overseas found on Room Agreement
Academic Professional Student (APS)	Member receives benefits from living-in	No change in charges
Live-In Excused Status Financial Levels 1 and 2	Member receives benefits from living-in	No change in charges
Live-In Excused Status Financial Level 3 AND Emergency Hardship Level 4	<b>Member applies to Waiver Board for adjustment</b>	Dependent on Waiver application regarding any adjustment in charges <b>AND</b> prior Honor Board action

Live-Out OR Unhoused/Member Housing Agreement (MHA)			
Status	Description	Docs	Action
Mid-Term Grad with facility	Member leaves school mid-year due to graduation	Specific MHA for mid-term graduate	Charged only for time in school
Abroad/ with facility	Member gone from chapter for term(s) while studying abroad	Specific MHA for Abroad	\$50 charge for insurance/ greekbill for term abroad(s) as of 25-26
Academic Professional/ with facility	Member not on campus due to internship, student teaching, etc.	Specific MHA for APS	50% of semester MHA fees
Live-out <b>Financial Levels 1 AND 2</b> with facility	Member <b>does not live-in</b> chapter facility	MHA charged at 75/50% depending on approved level by Honor Board	vp: social standards shares info with OOH Ximena and Housing Waiver Board
Live-out <b>Financial Level 3</b> with facility	Member does <b>not live-in chapter</b> facility  <b>Member may apply to Waiver Board for relief AFTER Honor Board consideration</b>	MHA charged at 25%	Member applies for MHA Waiver to Board
Live-out <b>Financial Level 4</b> <b>Emergency Hardship</b> with facility	Member does <b>not live-in chapter</b> facility  <b>Member may apply to Waiver Board for relief AFTER Honor Board consideration</b>	Amount of relief determined based on Waiver Board application (minimum charge of \$50 for insurance/ GB fees)	Member applies for MHA Waiver to Board

Mid-Term Grad <b>NO</b> facility	Member leaves school mid-year due to graduation	Specific MHA for mid-term graduate	Charged only for time in school
Abroad <b>NO</b> facility	Member gone from chapter for term while studying abroad.	Specific MHA for Abroad member	\$50 charge for insurance/ greekbill fee as of 25-26
Academic Professional <b>NO</b> facility	Member not on campus due to internship, student teaching, etc.	Specific MHA for APS	50% of MHA for APS term(s)
Live-out <b>Financial Levels 1 AND 2</b> <b>NO</b> facility	Chapter does not have a facility	MHA charged at 75/50% depending on approved level by HB	vp: social standards shares info with OOH Ximena and Housing Waiver Board
Live-out <b>Financial Level 3</b> <b>NO</b> facility	<b>Member may apply to Waiver Board for relief AFTER Honor Board consideration</b>	MHA charged at 25%	Member applies for Housing waiver adjustment
Live-out <b>Financial Level 4 Emergency Hardship</b> <b>NO</b> facility	<b>Member may apply to Waiver Board for relief AFTER Honor Board consideration</b>	Amount of relief determined based on Waiver Board application (minimum charge of \$50 for insurance and GB fees)	Member applies for Housing waiver adjustment