

Executive Offices Renovation FAQ

When is Executive Offices (EO) closing?

The Executive Offices at 3250 Riverside Drive will have very few staff onsite after June 10, 2024, when the Convention truck departs. We anticipate the EO will be completely empty by June 24, 2024, to begin renovations. However, the Operations staff will be on-site at 3220 Riverside Drive, Monday through Friday, from 9 a.m. to 5 p.m. ET, ensuring a seamless transition during this project. They will be answering phones, receiving and sorting mail, answering the door and generally continuing their usual processes, just at a different address.

When will the renovations be complete?

We look forward to welcoming visitors to the new spaces next year.

Will there be a new address or phone number during the renovation?

No. The same phone, email and mailing addresses will apply. As the new phone system is instituted, staff will begin to have their direct lines in their email signature.

An operations staff member will answer the phones, sort mail and answer the door at 3220 Riverside Drive from Monday through Friday, 9 a.m. to 5 p.m. ET.

Fraternity

3250 Riverside Drive Columbus, OH 43221 614-481-8169 <u>dg-eo@deltagamma.org</u>

Foundation

3250 Riverside Drive Columbus, OH 43221 614-481-8169 dafoundation@deltagamma.org

Office of Housing

3220 Riverside Drive Suite A-2 Columbus, OH 43221 614-487-5599

Where should I send checks for Foundation gifts, or checks and receipts for Foundation fundraisers?

The Foundation mailing address will stay the same during renovations, and Foundation staff will check mail and deposit checks regularly. You may also make a gift online at donate.deltagamma.org.

Can I visit 3250 Riverside Drive during the renovation?

No. This will be an active building site starting in July 2024 and continuing into next year. We will be excited to invite visitors to tour Executive Offices, the Leadership Training Center, and Archives Museum after completion.

Executive Offices Auction FAQs

What is being sold in the estate sale?

Items include non-archival materials from EO, such as boardroom chairs, anchor chairs, end tables and living room sofas.

When will the estate sale bidding begin?

June 14. All lots will have a unique start and stop time.

When will the sale bidding end?

June 20. All lots will have a unique start and stop time.

How are sale lots determined?

Groups of similar objects will be sold together.

What will be the starting bid for a lot?

\$1

What are bidding increments?

Any amount, with a \$1 minimum.

When will bidding begin?

June 13 or 14. All lots will have a unique start and stop time.

When will bidding end?

June 20. All lots will have a unique start and stop time.

When will I know if I won?

You will know at the posted end time if you win the auction.

How can I pay for the auction item?

You will pay online through the portal for your winning auctions.

May I ask a staff member to ship my purchase to my home?

Staff members are busy preparing to clear out 3250 and move all work related items to their own homes. They are also in final preparation mode for Convention and unable to ship items purchased in the sale.

Will only Delta Gammas be eligible to purchase or bid on items?

No, the auction is open to the public.

What if the item I wanted to bid on does not appear in the auction?

It will not be available for purchase.