



Retention Interview Minute Template

Retention Committee Notetaker: _____

Retention Interviewee: _____

Opening: Thank you for agreeing to talk to me/us today about your membership experience. Retention interviews are an avenue the Retention Committee uses to better understand each individual's membership experience. Your membership experience is important to us. Information you share will be shared within our committee as well as for updates for Honor Board. Additionally, we will share overall trends with other officers to help influence our chapter operations. As a reminder, if there is something specific you need to discuss with Honor Board, you are welcome to request a meeting with them as well. We will use the information you share with me/us to better shape the Delta Gamma experience for our chapter.

Questions: ask 3-5 questions

1. What is the most exciting part of being a member of Delta Gamma?
2. What aspect of your membership do you wish you could change?

3. What aspects of membership make it easy to live out Delta Gamma's values?
4. What talents, interests or skills do you have that we haven't made the most of?
5. What have you felt good about since you've joined Delta Gamma?
6. What would make your membership more satisfying?
7. What motivates you to engage with chapter operations and/or events?

8. What do you want to do more of? Less of?

9. Write your own question: _____

10. Write your own question: _____

Closing: Thank you for sharing your experience with me/us. I/We really value the time you took to help us better understand your experience with Delta Gamma. It is my/our hope that Delta Gamma continues to be a place that fosters inclusivity so that members might feel a sense of true belonging. As noted earlier, we will be sharing trends from both this interview and other interviews. Thank you again.

Retention Interview: Next Steps