



Emerald Club Membership – Rental Car Program

The Fraternity's Emerald Club membership is available for use by all Delta Gamma staff and leadership. The account code is **XZ38DGF**. It is also provided on the Travel Allowances sheet under Rental Car.

- To use the current Emerald Club account, the traveler simply logs onto the National or Enterprise car rental websites and selects Reserve.
 - Location of car pickup and dates needed are required and then the traveler clicks on the "Account Number/Coupons".
 - The Delta Gamma Emerald Club account number is entered and that automatically locks in the agreed rate and allows access to any special benefits that may apply.
 - From there, the traveler enters their Emerald Club username and password, if they have one, or they create a profile to establish their own sign in.
 - For Foundation staff, they can link their corporate credit card number to their profile. They may also add up to 7 additional credit card numbers should they ever want to receive the discounted rate for their own personal travel.
 - For Foundation leadership, those with corporate credit cards may use those or they may link their own credit card information. If a personal credit card is used, then the traveler would submit the expense for reimbursement on an expense report form.

Emerald Club Membership – Some Highlighted Benefits

Up to 5% off the base rate (time and mileage) for National and Enterprise rentals on standard published undiscounted daily, weekly, and monthly market-driven rates (US and Canada).

Offers travelers speed, choice, and control to get you on the road as quickly and efficiently as possible. It allows members to bypass the counter, choose any vehicle and go.

Drop & go – just drop off the car and go with convenient email receipts.

No second driver fees.