



Officer Training Seminar 2023 Registration FAQ

This FAQ has been developed for the 2023 Officer Training Seminar (OTS). If you have questions after reviewing this document, please email dgevents@deltagamma.org for assistance.

HOW DO I REGISTER FOR OTS?

Attendees must utilize [this registration link](#) and log in to the members-only website. Registering for OTS also registers you for Homecoming. You do not need to register for both events. All Leadership are automatically registered for the Blue Package.

AM I REQUIRED TO ATTEND?

Yes, as a member of Leadership you are required to attend both OTS and Homecoming Celebration Weekend. However, we acknowledge that even in the midst of a sesquicentennial celebration, the context of the location might present some mixed emotions for some of our members. Many of us are reconciling the painful recent events in Memphis. We are committed to demonstrating care and support for members of Delta Gamma. Therefore, should you choose not to attend, please notify dgevents@deltagamma.org by April 28, 2023.

The weekend events will include an intentional gathering space at The Peabody Hotel on Sunday morning. That space will be an environment where members can gather to process, offer solidarity to each other, and receive support.

Should you have a conflict that precludes you from attending OTS and/or Homecoming, please contact dgevents@deltagamma.org in accordance with our travel and event policy.

WILL I HAVE A ROOMMATE?

All Leadership can expect to share a room with another member of Leadership. If you have a roommate preference, please first confirm with that person, and then both put each other down on registration. If you have a medical condition that requires you to have a single room, you may request a medical waiver by emailing dgevents@deltagamma.org.

WHAT SHOULD I WEAR?

More information on what to wear/pack will be sent out leading up to the event. Be on the lookout in your inbox for a series of emails related to all things OTS/Homecoming!

WHERE CAN I FIND THE SCHEDULE?

Final tweaks are being made to the schedule. You can expect to receive the final schedule in the weeks leading up to the event. An outline of what to expect [can be found here](#).

WILL THERE BE TRANSPORTATION FROM THE AIRPORT TO THE HOTEL?

Yes, there will be transportation from Memphis International Airport (MEM) to the Peabody on your arrival day and transportation back to the airport on Sunday, July 2. More information on bus times will be released closer to the event.

WHEN DOES OTS END AND HOMECOMING WEEKEND CELEBRATION BEGIN?

OTS ends at 5:00 PM on Friday, June 30, and the Homecoming Celebration Weekend kicks off with a dessert reception at 8:00 PM.

CAN I BRING A GUEST?

OTS is for Leadership only. However, you can bring a guest to Homecoming Weekend Celebration. If you plan to bring a guest, please email dgevents@deltagamma.org for a room waiver. Once you have done so, you will need to register your guest separately and pay for their Homecoming Weekend Celebration package. As a reminder, Delta Gamma does not cover the cost of guests staying in your room, so you are responsible for payment.

WHAT IF I WANT TO COME EARLY OR STAY LATE?

Any attendee is welcome to come early or stay late. If you plan to do so, please alert us at dgevents@deltagamma.org. Once we have submitted the room list to the hotel, you will be responsible for reaching out to the hotel directly to add the additional nights that you want to stay and put your card down.

CAN I BOOK MY OWN TRANSPORTATION?

Any attendee is welcome to book their own transportation. All attendees must arrive no later than 3 p.m. on Wednesday, June 28. If you would like to utilize our travel agent, you can email Debbie at debbie.needham@altour.com and she can book your flight.

IS THERE PARKING AT THE HOTEL?

Yes, there is parking available at the hotel. Self-parking for guests staying at the Peabody will be provided at a discounted rate.

WHAT MEALS WILL BE PROVIDED?

Delta Gamma arranges and pays for the following meals during OTS. We recommend you bring a water bottle to keep with you during meetings and any snacks you may want during the event. If you submitted a special meal request during online registration, that meal request will be listed on the back of your nametag. Be sure to let your meal server know about your request as you sit down for the meal.

- Wednesday dinner
- Thursday breakfast, lunch and dinner
- Friday breakfast and lunch
 - Dinner will be on your own. You will be reimbursed for your Friday night dinner as long as it is in accordance with expense allowances.
- Saturday breakfast, lunch and dinner

HOW CAN I LET YOU KNOW MY TRAVEL PLANS?

If you are flying, once you have booked your flight, please fill out [THIS FORM](#) with your flight details. If you are driving, fill out this form as soon as you are registered. Please complete the form no later than May 31.

WILL THERE BE HEADSHOT OPPORTUNITIES?

Yes, there will be headshot opportunities for all attendees. Days and times will be listed in the event schedule.

WILL I HAVE TO PUT DOWN A CARD UPON MY ARRIVAL TO THE HOTEL?

You will not be asked to put down a card at check-in. However, Delta Gamma will only be covering your room and tax and parking (if you drive). Should you choose to go to any of the stores or restaurants, the hotel bar or order room service, you will need to put a card down and ask the hotel to put those additional charges on your personal card.