

## Recommendation Form Communication Toolkit

FOR USE BY COLLEGIATE CHAPTERS
AFTER CHANGES HAVE BEEN IMPLEMENTED IN APRIL 2022

## Sample communication when contacted by a PNM.

Thank you for reaching out regarding a recommendation. Delta Gamma's Recommendation Form is open for both members and non-members to use. Anyone who can speak to your character can submit a Recommendation Form on your behalf. You will find information about completing our Recommendation Form online at <a href="this link">this link</a>. Recommendations serve as an additional way for members of Delta Gamma to get to know you, but they are not required to participate in recruitment or to receive a bid. However, Delta Gamma does require all potential new members to be sponsored by a member of Delta Gamma prior to receiving a bid. Sponsorship can occur through a Recommendation Form completed by a Delta Gamma or during recruitment by members the PNM meets throughout the process and is the responsibility of the Delta Gamma chapter to secure. If you have any other questions, please let us know. We look forward to meeting you during recruitment.

## Sample communication when contacted by an alumna or alumnae group.

Thank you for reaching out about submitting a recommendation. Delta Gamma's Recommendation Form is open for both members and non-members to use. Anyone who can speak to a potential new member's character can submit a Recommendation Form on their behalf. You will find information about completing our Recommendation Form online at <a href="this link">this link</a>. Recommendations serve as an additional way for members of Delta Gamma to get to know potential new members, but they are not required to participate in recruitment or to receive a bid. Delta Gamma's constitutional requirement is for all potential new members to be sponsored by a member of Delta Gamma prior to receiving a bid. While potential new members can be sponsored through a Recommendation Form completed by a

Delta Gamma, they can also be sponsored during recruitment by members they meet throughout the process.

## Sample communication for inclusion on the chapter's website/social media or Panhellenic website.

Delta Gamma accepts recommendations from both members and non-members. We want to hear from those who know the potential new member best! You will find information about completing our Recommendation Form online at <a href="this link">this link</a>. Recommendations serve as an additional way for members of Delta Gamma to get to know potential new members, but they are not required to participate in recruitment or to receive a bid. Delta Gamma's constitutional requirement is for all potential new members to be sponsored by a member of Delta Gamma prior to receiving a bid. While potential new members can be sponsored through a Recommendation Form completed by a Delta Gamma, they can also be sponsored during recruitment by members they meet throughout the process.