



Delta Gamma

Fraternity Leadership Schedule of Allowances 2024-25

All travelers for the Fraternity bear responsibility for cost-effective business travel. While these guidelines are intended to be comprehensive, it is impossible to anticipate every situation encountered during travel. The traveler is expected to apply these guidelines on a conservative basis and to exercise good judgement with all incurred business expenses.

	Fraternity Leadership
	Maximum
Baggage	\$40.00 per flight
Cab/Car service to airport	No more than parking allowance & mileage to airport combined
Cab, Lyft, <u>or</u> Uber	Traditional cab, standard Lyft or Uber X are the only service levels that will be reimbursed by the Fraternity up to \$60 per trip
Dependent Care	\$300.00 per fiscal year with Council approval
Flight	If not allowed to pick a seat or have a carry-on bag with Basic Economy pricing, the Fraternity will cover up to \$50 additional for Regular Economy fare. NOTE: You cannot apply this allowance to a seat/class upgrade
Meals	\$15 for breakfast, \$25 for lunch & \$35 for dinner (including gratuity)
Mileage	\$0.50 per mile
Parking Fees (airport)	\$80.00 per trip
Rental Car* Recommended: Enterprise	To be used when mileage reimbursement will exceed cost of rental car and gas

*Please Note: Property & Casualty insurance coverage is provided by Delta Gamma only when renting a car for Delta Gamma business. If driving a personal vehicle, private insurance will apply.