



**Delta Gamma**  
Foundation

**Foundation Policies**



Please note: The date at the end of each policy indicates when it was endorsed or modified. Policies are tagged by category. You will find a list of [Foundation policy categories](#) at the end of this document to make searching easier.

## Policy Name

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### Advanced Funds

Advanced funds shall be used only for authorized travel, equipment and supplies. These funds may not be used for services or personal expenses. (tags: finance) (*Foundation 10-09*)

### Alcohol/Event Sponsors

Delta Gamma Fraternity or Foundation collegiate functions may not be sponsored by distributors or producers of intoxicants (including but not limited to alcohol, tobacco, cannabis or vapes.) (tags: alcohol; collegians; events; fundraising) (*Foundation 03-23*)

### Alcohol and Collegiate Fundraising Events

Alcohol is forbidden at any fundraising or philanthropic event hosted by a collegiate chapter. Any participant, member or attendee who consumes alcohol during the event, or arrives at the event under the influence of alcohol will be disqualified and not allowed to participate in nor observe the event.

Social events with alcohol (Registered or Unregistered) are not permitted twenty-four (24) hours prior to a fundraising event hosted by a collegiate chapter or twenty-four (24) hours after a fundraising event hosted by a collegiate chapter. A silent auction at a social event with alcohol is not considered a Foundation fundraising event under this policy.

Should additional clarification be needed, please contact the Foundation Director: Collegiate Fundraising at [fundraising@deltagamma.org](mailto:fundraising@deltagamma.org). (tags: alcohol; collegians; events; fundraising) (*Foundation 03-23*)

### Alumna Service Hours Clarification

Volunteer/Board Member vs. Employee/Staff:  
If an alumna member is an officer of a Delta Gamma alumnae chapter or association or holds a Delta Gamma volunteer leadership position, they cannot receive individual Do Good: Service for Sight Hours nor Do Good: Non-Service for Sight Hours for the time spent fulfilling the duties of their position. If an alumna member is working as a volunteer for and/or serving on the Board of an organization with a similar mission to the Delta Gamma Foundation, they can receive individual Do Good: Service for Sight Hours for the time spent. If an alumna member is employed by an organization with a mission similar to Delta Gamma Foundation, they cannot receive individual Do Good: Service for Sight Hours for the time spent as an employee. (tags: alumnae; service) (*Foundation 08-22*)

### Alumnae Office/Dual Position

Alumnae may serve concurrently in only one international, regional and/or local Fraternity and/or Foundation position. (tags: alumnae; leadership) (*Joint 06-03*)

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### **Blindfolding**

Alumnae groups, collegiate chapters or new chapters are prohibited from covering their eyes in any manner to simulate blindness or the ability to distort one's vision in an educational, recreational or any other setting without a trained professional facilitator associated with a (inter)national/local sight-related organization, a Fraternity/University sponsored leadership event, or at an outside leadership training facility. Professional facilitation is defined as a facilitator participating in a training by the event organizer that teaches them how to safely execute the activity. Participants shall always be given the choice to participate in any activities that ask them to cover their eyes. (tags: service) (*Joint 05-17*)

### **Board of Trustees-Elections During Annual Meeting**

In the event the sitting Foundation Chair is up for re-election to the Foundation Board of Trustees, the next ranking officer not up for re-election shall serve as Chair Pro Tem for the Trustee election portion of the Foundation Annual Meeting. The Foundation officers are ranked by virtue of the order in which they are listed in the Constitution (Art. V, Sec. 1.) (tags: governance) (*Foundation 09-23*)

### **Board of Trustees-Installation During Annual Meeting**

The Foundation Chair administers the Oath of Office to newly-elected Trustees during the Foundation Annual Meeting. In the event the sitting Foundation Chair was just re-elected as a Trustee, the next ranking officer shall administer the Oath of Office. (tags: governance) (*Foundation 09-23*)

### **Board of Trustees-Officer Elections**

In the event all Foundation Board of Trustee officer positions are open and all six elected Trustees are candidates, the Fraternity President shall conduct the officer election(s). (tags: governance) (*Foundation 09-23*)

### **Cabinet Officer/Term of Office**

The term of office shall be two years with a limit of two terms in the same position. In the case of a vacancy, the partial term of the new appointee shall be considered one of the two terms. (Joint 10-09)

Effective at the conclusion of Convention 2024, the term of office for Foundation Constitution Chairman and Foundation Parliamentarian shall be four years. A volunteer appointed to one of these positions shall serve a shadow year before starting their term which does not count as a part of the term. After two terms in the same position, whether consecutive or separated, the volunteer must take a break from that position. (tags: governance; leadership) (*Foundation 02-23*)

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### Co-Hosting Collegiate Fundraising Events

The Foundation does not allow a fraternity or any other campus group/organization to co-sponsor a Delta Gamma signature collegiate fundraising event (i.e. Anchor Splash®/Anchor Games.) The Foundation prefers non-signature collegiate fundraising events to be hosted solely by Delta Gamma collegiate chapters. All such co-sponsored non-signature fundraising events must adhere to the same rules and guidelines which apply to Delta Gamma Foundation signature collegiate fundraising events.

Should additional clarification be needed, please contact the Foundation Director: Collegiate Fundraising at [fundraising@deltagamma.org](mailto:fundraising@deltagamma.org). (tags: collegians; events; fundraising) (*Foundation 03-23*)

### Collegiate Officer Service Hours

Collegiate officers cannot receive Do Good: Service for Sight Hours nor Do Good: Non-Service for Sight Hours for the time spent fulfilling the duties required of their positions. (tags: collegians; service) (*Foundation 03-23*)

### Convention/The Leadership Collective Attendance

Foundation Board of Trustees, Foundation Directors and Foundation Coordinators are required to attend The Leadership Collective and Convention unless specifically excused. (tags: events; leadership) (*Foundation 10-09*)

### Council/BOT/Leadership Dual Officer Policy

Members of the Fraternity Council and the Foundation Board of Trustees cannot hold other Delta Gamma volunteer roles simultaneously. This excludes the Fraternity Council members who also serve on the Foundation Board of Trustees as stated in Article IV, Section 1 of the Foundation Constitution. Fraternity and Foundation Cabinet members can only hold one role with a Convention or Foundation Annual Meeting vote at a time. (tags: leadership) (*Foundation 05-23*)

### Crisis Grant Recipient

A Crisis Grant (formerly Anchor Grant) may be granted only two times to the same applicant. (tags: grants) (*Foundation 10-09*)

### Delta Gamma Collegiate Fundraising Precautions

The following precautions shall be taken for all Delta Gamma fundraising events which involve athletic performance and/or require maximum mental alertness and physical condition of participants:

1. Foundation Fundraising Planning Form must be completed/ submitted via Anchorbase to the Advisory Team Chair and Regional Foundation Coordinator for event approval 4 weeks prior.
2. Collegiate chapters must have at least one security guard on duty at fundraising events.
3. Alcoholic beverages are forbidden.
4. Any participant or spectator who consumes alcohol during the event or arrives at the event under the influence of alcohol will be disqualified and not allowed to participate in or observe the event.

5. A fully equipped first-aid station with qualified attendants shall be maintained throughout the event.
  6. A non-Delta Gamma certified lifeguard shall be in attendance throughout all poolside or water-related events.
  7. There shall be no diving competition or exhibition.
  8. The use of dunk tanks at a Foundation fundraising event is prohibited.
  9. All participants (competitors, judges, coaches, timers, etc), including Delta Gamma members, whether participating in the actual event or working the event shall sign the official Fraternity medical waiver and release of liability form prior to the event. Minors who are unable to obtain the signatures of parents or legal guardians may not participate.
  10. Prior to the event, the chapter will contact local law enforcement and rescue organizations to advise them of the time and location of the event.
  11. Any event that does not maintain the respect and dignity of members and participants is prohibited.
- (tags: alcohol; collegians; fundraising) (*Foundation 11-23*)

**Delta Gamma Fundraising Activities**

All fundraising activities, whether for Foundation or chapter fundraising, should maintain respect and dignity of all members and participants, adhere to risk management procedures, maintain positive health and wellness practices, adhere to Fraternity Standards and reflect the best interest of all involved. Ideas for fundraising activities/events can be found in the Foundation Focus. (tags: fundraising) (*Foundation 03-23*)

**Do Good Hours**

Do Good: Service for Sight Hours include time spent supporting individuals living with blindness or vision loss, promoting sight conservation, or volunteering with organizations whose philanthropic mission it is to support or advocate for individuals living with blindness or vision loss.

Do Good: Non-Service for Sight hours include time spent volunteering in support of any outside, community-based organization or cause to which the member feels connected. (tags: service) (*Foundation 03-23*)

**Endowed Funds/Funding Terms**

Endowed Funds may be funded over a period not to exceed five years for individuals and alumnae groups and three years for collegiate chapters. An initial donation of 20% of the minimum funding level must be made to establish the fund. If the endowment is not funded within the three- or five-year requirement, the funds will be distributed at the discretion of the Foundation Board of Trustees to a purpose as close as possible to the donor's original intent. (tags: giving) (*Foundation 03-18*)

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### Endowment Funds/Restrictions

Donors may restrict the use of an endowed fund by designating that the income be used to support an existing Foundation programs(s) consistent with the gift thresholds established in the Gift Acceptance Policy. The establishment of a restricted endowed fund for purposes other than an existing Foundation program(s) will require the prior approval of the Foundation Board of Trustees. Donors may not restrict the use of the fund to a specific individual or purpose inconsistent with the Foundation's philanthropic purpose. (tags: giving) (*Foundation 03-18*)

### Endowment Funds/Unused Income

Should the need for an endowed fund cease to exist or so diminish as to provide unused income, the Foundation Board of Trustees shall direct the income of the endowment to a purpose as close as possible to the donor's original intent and consistent with the needs of the Foundation. (tags: giving) (*Foundation 03-18*)

### Endowed Merit-Based Scholarship and Fellowship Funds/Restrictions

Donors may restrict the use of an endowed merit-based scholarship or fellowship fund by specifying that the income be awarded to a member from a specific chapter or region consistent with the gift thresholds established in the Gift Acceptance Policy. Chapter restricted scholarships or fellowships are available to initiates and affiliates of the specific chapter. Region restricted scholarships are available to initiates or affiliates of chapters in the specified region. Donors may not restrict the use of the fund to a specific individual. (tags: giving; scholarships/fellowships) (*Foundation 03-18*)

### Expense Reporting

All Directors and Coordinators must file expense reports by the applicable due dates. Any unbudgeted expenses must be approved by the supervising Foundation Board of Trustee officer. (tags: finance; leadership) (*Foundation 10-09*)

### Fellowship Fund

Annual donations that are restricted to fellowships but not dedicated to an established fellowship endowment are placed in the general Fellowship Fund. (tags: giving; scholarships/fellowships) (*Foundation 10-09*)

### Foundation Credentials Committee

As set forth in the Foundation Constitution ARTICLE III, Section 2, prior to each Foundation Annual Meeting, the Chair of the Foundation Board of Trustees, the Foundation Executive Director and the Foundation Constitution Chairman shall determine the official voting membership numbers for that Foundation Annual Meeting pursuant to the requirements of ARTICLE III, Section 2. They shall be assisted by the Foundation Director of Finance. (tags: governance) (*Foundation 09-23*)

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Rationale: In June 2013, ARTICLE III of the Foundation Constitution was amended to add Section 2 which provides for the weighted vote and specifically designates the BOT Chair, the Foundation Executive Director and the Foundation Constitution Chairman as the individuals responsible for calculating the weighted vote. Because of the calculations required, the assistance of the Foundation Director of Finance is critical to ensure accuracy.

### **Foundation Directors/Coordinators Convention Attendance**

Foundation Directors/Coordinators may attend only two consecutive Conventions in the same office at Foundation expense.  
(tags: events; leadership) (*Foundation 03-08*)

### **Foundation Directors/Coordinators Term of Office**

The term of office shall be two years with a limit of two consecutive terms in the same position. In the case of a vacancy, the term of the new appointees shall be for the unexpired term. If the unexpired term is more than a year, it shall be considered a full term, making the new appointee eligible for only one additional term. (tags: leadership) (*Foundation 03-08*)

### **Foundation Governance Committee**

No member of the Governance Committee may serve concurrently on the Fraternity Nominating Committee. (tags: governance; leadership)  
(*Foundation 06-15*)

### **Foundation Grant Proposals**

All elected and ex officio Trustees may participate in the presentation and general discussion of Foundation grant proposals. However, any Trustee with a real or an appearance of a conflict-of-interest regarding a specific proposal shall recuse themselves from the deliberation of and vote on that proposal. This includes the Fraternity gift grant and Foundation grants to outside applicants. (tags: grants) (*Foundation 09-23*)

### **Foundation Materials Approval**

All special materials sent to Executive Offices for printing and/or distribution must be approved by the contributor's supervising Trustee.  
(tags: leadership) (*Foundation 03-08*)

### **Fundraising/Outside Organizations**

The Delta Gamma Foundation will neither originate nor manage fundraising for other nonprofit organizations. The Foundation can direct funds raised on behalf of Delta Gamma collegiate chapters and alumnae groups to other nonprofit organizations that share our philanthropic mission, Service for Sight, via Directed Giving. (tags: fundraising)  
(*Foundation 03-23*)



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### Fundraising/Promotions

The Delta Gamma Foundation shall not participate in the promotion of the sale of goods or services where any portions of the proceeds go to the Delta Gamma Foundation. This includes promoting contests on the Foundation's social media accounts or by mail/email.

Rationale: This policy allows the Foundation staff to have a policy to lean on when contacted by vendors regarding promotions or partnerships. No promotions will be the default position, but the Board of Trustees can choose to waive the policy if there is a promotion that makes sense for the Foundation. If the Foundation chooses to waive the policy at any time, the privacy of membership information should be considered when choosing how to advertise or implement the promotion. (tags: fundraising)  
(*Foundation 07-17*)

### Gift Acceptance Policy

Please refer to: [deltagamma.org/library/procedureProcess/foundation-gift-acceptance-policy](https://deltagamma.org/library/procedureProcess/foundation-gift-acceptance-policy) (tags: giving)

### Hope Serving

If a member participates in Hope Serving, they may count a maximum of fifty (50) hours as Do Good: Service for Sight Hours. (tags: service)  
(*Foundation 03-23*)

Rationale: A maximum number has been set in order to be fair and consistent for all those members who participate in Hope Serving.

### Hosting Fundraisers on Greek Property

Delta Gamma Foundation fundraisers may not be held in, nor on, property managed or owned by another fraternal organization. This includes any co-sponsored events. (tags: fundraising) (*Foundation 03-23*)

### Income Distribution Policy

The total amount available for distribution from permanently endowed funds, their corresponding temporarily restricted income funds and board designated funds in the next fiscal year is defined as up to five percent of the fund's average market value over the preceding 20 quarters ended December 31. The fund must be fully funded for one full fiscal year at the date of distribution. If the fund has been fully funded for more than one full fiscal year but less than 20 quarters at the date of distribution calculation, the calculation is based on the number of quarters the fund has existed. Based on the calculation, the Foundation Finance Committee selects the income distribution rate which is then recommended to the Foundation Board of Trustees for approval. (tags: finance) (*Foundation 03-18*)



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### Lectureship in Values and Ethics

The Lectureships in Values and Ethics program is limited to the currently established twenty-one Lectureships. The Delta Gamma Foundation Board of Trustees recognizes the impact and significance of the Lectureships in Values and Ethics program and appreciates the generous support of the donors who made the current Lectureships possible. (tags: events) (*Foundation 09-23*)

### Merchandise Purchase

Chapters must use a licensed vendor from [this list](#). Chapters should use vendors which allow customers to purchase merchandise directly from them and the chapters receive a portion of the sales. Please check with the approved vendors on this list to see if they offer pre-sale on merchandise. (tags: fundraising) (*Foundation 03-23*)

### Merchandise Reimbursement

The Delta Gamma Foundation will not reimburse chapters for expenses such as, but not limited to, T-shirts and hats. Chapters are permitted to sell merchandise for fundraising events however, the costs will not be eligible for reimbursement by the Foundation. (tags: fundraising) (*Foundation 03-23*)

### Merit-Based and Need-Based Scholarship Recipient Requirements

A scholarship recipient must be an initiated member of Delta Gamma enrolled in a college or university in the United States or Canada, be a full-time student, as defined by the Institution the recipient is attending, and remain a participating member, in good standing, of their collegiate chapter. Study in other countries may be honored provided the recipient's study is part of a program leading to a degree from a college or university in the United States or Canada. Additionally, an initiated member who attends a school on a campus where there is no Delta Gamma chapter may receive a scholarship. These requirements extend throughout the full scholarship term or until graduation, whichever comes first. Failure to comply with these requirements will result in forfeiture of their scholarship to the next eligible member as determined by the scholarship committee. (tags: collegians; scholarships/fellowships) (*Foundation 06-23*)

### Merit-Based Graduate Fellowship Recipient Requirements

A fellowship recipient must be an initiated member of Delta Gamma enrolled in a program leading to an advanced certification or degree in any accredited college/university regardless of geographic location. Failure to comply with these requirements will result in forfeiture of their scholarship to the next eligible member as determined by the fellowship committee. (tags: alumnae; sholarships/fellowships) (*Foundation 11-22*)

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### Misappropriation of Funds Policy

Chapter officers have a duty to use chapter funds for their intended, budgeted purpose. Chapter funds may not be used for any purpose or purchase outside of these budgeted items, especially those that solely benefit one member or a small group of members.

Any member who takes funds intended for chapter use, house corporation use, or philanthropic donation for their personal use or utilizes services/tickets purchased by chapter funds for personal use shall be responsible for returning the funds to the chapter, house corporation, the Delta Gamma Foundation, or any other entity to which the funds were intended. The situation will also be reviewed by Honor Board or the Alumnae Review process.

If an adviser in their official capacity fails to act in the best interest of the Fraternity and/or Foundation by providing guidance that is contrary to policy regarding the use of chapter/house corporation/philanthropic funds, that adviser may be held responsible for making the chapter, house corporation, or the Delta Gamma Foundation whole in regard to the taken or misused funds. (tags: finance; fundraising; leadership) (*Foundation 03-23*)

### Naming Rights/Modification (Gift Acceptance Policy)

Once a physical entity, program or endowment has been named the name shall not be changed unless there are unusual or compelling reasons for changing the name. This is at the sole discretion of the Delta Gamma Foundation Board of Trustees. (tags: giving) (*Foundation 03-18*)

### Oath of Office

Elected and Ex Officio Trustees:

All elected and ex officio trustees shall take the following oath to be administered either by the Chair of the Board of Trustees or the next ranking Trustee: “I do solemnly promise to discharge to the best of my ability, with fidelity and promptness, and in conformity with the Constitution of the Delta Gamma Foundation, the duties of the office to which I have been elected.”

Appointed Foundation Volunteers:

Each member appointed to a Foundation position shall take the following oath to be administered by the Chair of the Board of Trustees or designee: “I do solemnly promise to discharge to the best of my ability, with fidelity and promptness, and in conformity with the Constitution of the Delta Gamma Foundation, the duties of the office to which I have been appointed.” (tags: governance; leadership) (*Foundation 05-21*)

Rationale: Regarding Foundation Trustees, the Foundation Election Guidance and Procedures provides that the BOT Chair or next ranking Trustee will administer the Oath of Office at an appropriate time following the election, however, the text of the oath is not set out in that document. There is no provision for ex officio trustees to take an Oath of Office,

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although traditionally they have taken an oath after their installation as Council trustees.

Regarding appointed Foundation volunteers, the Foundation Leadership Volunteer Service Agreement includes the following provision: “Each officer shall take the following Oath of Office as provided in the Constitution: I do solemnly promise to discharge to the best of my ability, with fidelity and promptness, and in conformity with the Constitution of the Delta Gamma Foundation, the duties of the office to which I have been elected.” While the intent is clear, the language used raises three issues: the Foundation Constitution does not contain an Oath of Office, so reference to the Constitution is in error; the term “officer” is not defined and arguably applies only to the officers of the Foundation (Chair, Secretary and Treasurer); and not all volunteers are elected, the majority are appointed.

Therefore, including the Oath of Office in the Foundation Policies and Statements of Clarification establishes a consistent practice and appropriate language for everyone.

### **Officer Transition**

Upon leaving office, either before or at the completion of their term, an officer must forward any files, make a final report including an accounting of the discharge of responsibilities, file a final expense report and transition their successor including any pertinent statistical data or general information that would be helpful to the new officer.  
(tags: finance; leadership) (*Foundation 10-09*)

### **Outside Organization/Business Circularizing**

The Foundation shall not release any list of Delta Gamma Fraternity members, collegiate chapters and/or alumnae groups to any outside organization or business. (tags: leadership) (*Foundation 10-09*)

### **Physical Entity/Elimination (Gift Acceptance Policy)**

If a physical entity ceases to be needed, the original naming ceases. If the Foundation plans to construct a new area/facility with a similar purpose, the Foundation will, if the original donor(s) or their designated representative(s) can be contacted, offer the original donor(s) the opportunity to name the new physical entity at the new set gift threshold.  
(tags: giving) (*Foundation 03-18*)

### **Planned Gifts**

The Delta Gamma Foundation will accept planned charitable gifts for the benefit of the Foundation as provided by the Internal Revenue Code.  
(tags: giving) (*Foundation 10-09*)

### **Proceeds Used for Rewards**

Monies raised at a Delta Gamma fundraising event is to be sent to the Delta Gamma Foundation. Proceeds from a Delta Gamma fundraising event may not be used to fund a monetary reward, celebration, or other event at any time prior to, or following, a Delta Gamma sponsored, or co-sponsored, fundraising event. (tags: fundraising) (*Foundation 03-23*)

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### **Product Endorsement (Foundation version)**

The Delta Gamma Foundation does not endorse any products for sale other than those endorsed by the Fraternity licensed vendor list. (tags: fundraising; leadership) (*Foundation 03-09*)

### **Raising a Guide Dog**

If a member is raising a guide dog, they may count a maximum of one hundred (100) hours per year as individual Do Good: Service for Sight Hours. (tags: service) (*Foundation 03-23*)

Rationale: A maximum number has been set in order to be fair and consistent for all groups with members who are raising guide dogs.

### **Removal of Office**

The Board of Trustees may remove from office any Foundation officer failing to perform the duties of their office. (tags: governance; leadership) (*Foundation 11-97*)

### **Retiring/Departing Foundation Trustee**

A retiring or departing member of the Delta Gamma Foundation Board of Trustees (elected or ex officio) is ineligible to serve on the Delta Gamma Foundation Governance Committee for two years after their Foundation Board of Trustees service ends. (tags: governance; leadership) (*Foundation 05-19*)

### **Retiring/Departing Fraternity Council Member**

A retiring or departing member of the Delta Gamma Fraternity Council cannot be elected to serve as a Delta Gamma Foundation Board Trustee the same year their Council service ends but is eligible for election as a Trustee the following year. (tags: governance; leadership) (*Foundation 10-14*)

### **Ruth Billow Memorial Grants**

The Foundation shall maintain the Ruth Billow Memorial Fund to provide:

Grants-in-aid to Delta Gamma members who are legally blind (or have a low-vision acuity of 20/200 or less in the better eye with correction) and are in need of financial assistance.

Educational grants to Delta Gammas blind or sighted, who are pursuing or desire to pursue training in the area of working with persons who are visually impaired or in preventing blindness.

Grants-in-aid to Delta Gammas exhibiting a financial need necessitated by medical procedures prescribed to conserve or restore their sight.

Grants-in-aid for Delta Gamma members who are in need of financial assistance in order to care for blind (or low vision acuity of 20/200 for the better eye with correction) dependents.

Grants-in-aid to elderly Delta Gammas in immediate need of financial assistance. (tags: grants) (*Foundation 01-06*)

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### **Scholarship/Fellowship Award Criteria for Accelerated/Concurrent Master's Programs**

Members enrolled in an accelerated/concurrent Bachelor's/Master's Degree program must apply for a scholarship while taking undergraduate classes. When the majority of the member's coursework is at the graduate level, they have the option of applying for a graduate fellowship. The scholarship or fellowship recipient must remain a participating member of their chapter, in good standing, through the senior year. (tags: scholarships/fellowships) (*Foundation 10-21*)

### **Scholarship/Fellowship Re-Application**

A scholarship or fellowship applicant who has previously submitted an application must submit a new application each year in order to be considered. A scholarship recipient who does not return to school during the scholarship term, and thus forfeits the scholarship to the next applicant, is eligible to re-apply and to be considered for a scholarship the next academic year. (tags: scholarships/fellowships) (*Foundation 10-09*)

### **Scholarship Fund**

Annual donations which are restricted to scholarships but are not dedicated to an established scholarship endowment are placed in the general Scholarship Fund. (tags: giving; scholarships/fellowships) (*Foundation 10-09*)

### **Scholarship/Fellowship Revocation/Membership Status**

Should the recipient fail to continue to meet the criteria of the award, (including resignation or expulsion of membership in Delta Gamma) they will forfeit their scholarship or fellowship to the next eligible applicant as selected by the Scholarships and Fellowships Committee. If the scholarship has been applied by a college/university to the former member's educational expenses, that former member will be responsible to repay the full award amount to the Delta Gamma Foundation within 30 days. (tags: scholarships/fellowships) (*Foundation 10-16*)

### **Service for Sight Grants**

The Foundation Director: Service for Sight Grants shall submit written requests for funding to the Board of Trustees with a recommendation for action to be taken.

Further, in order to meet the established and communicated guidelines of the Board of Trustees, the Foundation Director: Service for Sight Grants may modify the Service for Sight grant criteria. These changes will be reflected on the Service for Sight grant applications. (tags: grants) (*Foundation 12-22*)

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### **Service Hours for Helping Family Members and Friends**

Spending time assisting family members and friends needing special support, including people who are living with blindness or vision loss, is doing good but does not qualify for Do Good Service hours. Service is outward looking and based in the community, not for assistance to family and friends, which is personal. (tags: service) (*Foundation 03-23*)

#### Rationale:

Delta Gamma encourages our members to do good for the benefit of our community and does not want our members to record service hours for acts of kindness such as supporting a sister through a difficult day, or driving a sister to class or an appointment, etc. Should additional clarification be needed, please contact the Foundation Director: Collegiate Service at [CollService@deltagamma.org](mailto:CollService@deltagamma.org) or the Foundation Director: Alumnae Service and Fundraising at [AlumService@deltagamma.org](mailto:AlumService@deltagamma.org).

### **Service Planning Precautions**

To ensure the safety of our members, it is recommended that service activities take place in public locations such as libraries, community centers or restaurants. Service activities should only occur in a private home if more than one member is in attendance and safety expectations have been established with all participants.

Should additional clarification be needed, please contact the Foundation Director: Collegiate Service at [CollService@deltagamma.org](mailto:CollService@deltagamma.org) or the Foundation Director: Alumnae Service and Fundraising at [AlumService@deltagamma.org](mailto:AlumService@deltagamma.org). (tags: service) (*Foundation 03-23*)

### **Social Media–Fraternity Policy Documents**

Please refer to: [deltagamma.org/library/policy/social-media-policy](https://deltagamma.org/library/policy/social-media-policy) (tags: alumnae; collegians; events; leadership)

### **Travel and Event Fraternity Policy**

Please refer to: [deltagamma.org/library/policy/travel-and-event-policy](https://deltagamma.org/library/policy/travel-and-event-policy)

For waivers, please refer to: [deltagamma.org/library/procedureprocess/foundation-leadership-event-waiver-policy/](https://deltagamma.org/library/procedureprocess/foundation-leadership-event-waiver-policy/) (tags: events; finance; leadership)

### **Unrestricted Bequest Gifts (Gift Acceptance Policy)**

Unrestricted bequest gifts received by the Foundation without specific designation or restrictions shall be added to the General Fund, unless such gifts are \$25,000 or more. The use of gifts of \$25,000 or more shall be determined by the Foundation Board of Trustees. The Foundation Board of Trustees may vote to place these gifts into a designated fund or expend them for a specific purpose. (tags: giving) (*Foundation 03-18*)

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