



## The Anchor Award of Delta Gamma Submission Instructions

**Award Application:** Anchorbase --> Awards --> Tasks --> Anchor Award  
*Don't have Anchorbase access? Email [awards@deltagamma.org](mailto:awards@deltagamma.org) for assistance.*

### **Award Description:**

The Anchor Award is presented by the Fraternity to confer special honor upon alumnae members who demonstrate a lifetime of devotion to the Fraternity. The extent and influence of their noteworthy achievement(s) spread across the entire Fraternity and help advance the Delta Gamma Philosophy. The alumna for whom this award is reserved is a mainstay of the Fraternity and provides reliable support from which all members benefit.

To be considered for an Anchor Award, a nominee's Fraternity service and/or achievement(s) must extend beyond the local level and must demonstrate a unique and lasting impact on every member of the Fraternity.

The Fraternity Awards Committee relies on the nomination application and all aspects of the submission for evaluation purposes. A comprehensive presentation of a nomination is essential. Final selections are approved by Council.

### **Eligibility Requirements:**

- A nominee must have been recognized with the Cable Award.
- A nominee must have made a clearly unique and lasting contribution benefiting the entire Fraternity. Service at the Cabinet/Council level does not necessarily qualify a nominee for the Anchor Award.
- A nominee must show continued Fraternity service for at least five collective years following her recognition with the Fraternity's Cable Award.

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Nominations are due by 11:59 p.m. (in the submitter's time zone) November 15.  
Final selections are approved by Council.

- A nominee's Fraternity service must extend beyond her own chapter of Initiation and alumnae group.
- A nominee's Fraternity service:
  - Does not include years of Fraternity employment (e.g. Collegiate Development Consultant, Executive Offices staff)
  - Does not include collegiate honors or offices
  - Does not include professional or community activities unrelated to Delta Gamma
- Members of Council, the Foundation Board of Trustees, the Nominating Committee and the Fraternity Director: Awards are ineligible for nomination while in office.

### **Preparing the application:**

- Allow adequate time for contacting alumnae to write and submit letters of support and assemble the application. *Many groups start this process in the summer.*
  - It is helpful to provide letter writers with the Anchor Award description and inform them of the award's confidentiality.
  - Consider requesting photographs of the nominee at the same time as support letters.
- View the [Comprehensive Individual Alumnae Award Winners](#) and [2024 Individual Alumnae Award Recipients](#) documents in the library to determine which, if any, Delta Gamma awards the individual has received.
- Nominators can check for Delta Gamma volunteer history and verify if a member has previously received an Individual Alumnae Award via the Delta Gamma Member Search. Visit [members.deltagamma.org](https://members.deltagamma.org) and navigate to Directory > Member Search > Search by first name and last name > Results > Select See Profile and find Office History and Awards.

### **Assembling the application:**

- It may be helpful to compose the full submission information in a Word document that may be revisited and saved.
- The online application may be accessed/completed via desktop, laptop and/or iPad devices.
- It is recommended that nominators do not wait until the intended date of submission to access the online application for the first time.

### **Submitting the application:**

- Applications may be submitted by any Delta Gamma member.
- Applications must be submitted via Anchorbase. If assistance is needed, contact [awards@deltagamma.org](mailto:awards@deltagamma.org).

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- The application deadline is 11:59 p.m. on November 15 (in the submitter's time zone). This is a firm deadline.

**Required materials and information:**

- Nominee name (maiden and married, if applicable).
- Nominee's current alumnae chapter membership, if applicable.
- Nominee's mailing address (street, city, state/ province, zip/postal code).
- Nominee's chapter and university of Initiation.
- Nominee's Initiation year.
- Any Delta Gamma individual alumnae awards (Cable, Anchor, Oxford, Shield and/or Rose) received and year(s) presented.
- Status of 2024-2025 per capita dues payment and/or status as a 50-year member.
- Date award will be presented.
- Chronological information, including specific dates (mm/yy-mm/yy) of all Fraternity activities, including continued Fraternity service for at least five years following her recognition with the Fraternity's Cable Award.
- Chronological information including specific dates (mm/yy-mm/yy) of all Fraternity activities, Fraternity and/or Panhellenic awards and honors and/or other noteworthy accomplishments. Must reflect a minimum of five years of collective service post-Cable Award.
- Summary of why the nominee is qualified for the Anchor Award (250-500 words suggested).
  - A high-level overview of how the nominee's Fraternity service and/or achievement(s) extend beyond the local level and demonstrate a unique and lasting impact on every member of the Fraternity
  - Why activities constitute unusual or extraordinary alumnae participation and devotion to Delta Gamma
- At least five letters of impact from Delta Gamma sisters (no minimum number of letters from Delta Gammas), relevant friends, business and professional associates or fellow volunteers.
  - Letters of impact help the members of the Awards Committee get to know the nominee on a more personal level.
  - Nominators are encouraged to describe the specific ways this member's work has demonstrated a unique and lasting impact on every member of the Fraternity.
  - Most letters have three parts: an opening statement that identifies the relationship of the letter writer to the nominee, 1-2 middle paragraphs that demonstrate the impact of the member's service and a closing statement.
- Any additional information, including additional recommendation letters, media coverage and other supporting documentation may be submitted.

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