

## COLLEGIATE OFFICER QUICK GUIDE

# vp: membership

vp: membership serves on the chapter management team (CMT) and chairs the Evaluating Committee (EVC). Based on chapter committee structure and size, the vp: membership works with *(or fulfills the responsibilities of)*: the director of recruitment records, director of primary recruitment, director of continuous recruitment and retention, a recruitment committee, a retention committee and a song leader committee. Successful chapters host engaging and collaborative Recruitment Preparation Workshops (RPWs), utilize strong chapter leaders for recruitment roles (day chairs, spirit squads, etc.) and facilitate cohesive and confidential EVC meetings.

### RESPONSIBILITY

### RESOURCES

Chapter Education	<a href="#">Recruitment Preparation Workshops (RPW) Outlines</a> ; <a href="#">Collegiate Recruitment Policy</a> ; <a href="#">Membership Selection Policy</a> ; <a href="#">Rethinking Recruitment and Retention: Recognizing and Reducing Social Class Barriers to Membership</a> ; <a href="#">Inclusive Communities: Exploring Implicit Bias Training</a>
Communication with Potential New Members (PNMs)	<a href="#">DG's Recruitment-Specific Website for PNMs</a> ; <a href="#">Positive Panhellenic Contact</a>
Continuous Open Bidding (COB)	<a href="#">Recruitment Confidential</a> ; <a href="#">Virtual Recruitment Resources</a>
Fraternity Standards	<a href="#">Fraternity Standards for Collegiate Chapters</a>
MyVote	<a href="#">Recruitment: MyVote Resources</a>
Primary Recruitment	<a href="#">Recruitment Confidential</a> ; <a href="#">Virtual Recruitment Resources</a>
Recommendation Forms	<a href="#">Online Recommendation Form (preferred)</a> ; <a href="#">Recommendation Form Changes FAQ</a> ; <a href="#">Guide to Recommendations</a>
Retention	<a href="#">Retention Report Guide</a>
Voting During Recruitment	<a href="#">Primary Recruitment Voting Guide</a> ; <a href="#">Voting Model Workshops</a>

### MARK YOUR CALENDAR

- Attend CMT/JCMT meetings.
- You (and your directors) will receive a membership newsletter every month. Make sure you read this!
- EVC meetings.
- Panhellenic recruitment meetings.
- Your chapter's events ... members need to see you participating!

### LINKS TO BOOKMARK

- [CMT Planning Tool](#)
- All [DG Policies](#) listing
- [Anchorbase](#) (for tasks to submit, adviser contacts, your regional team volunteers, etc.)
- [Fraternity Standards for Collegiate Chapters](#)
- [eLearning](#) modules & [Delta Gamma Webinars](#)
- Check out the [Collegiate Chapter Officers Manual \(CCOM\)](#) for the details on your role and your directors' responsibilities.

### DIVE DEEPER

- Ask your campus' Fraternity/ Sorority Advisor (FSA) questions *before* recruitment starts.
- When in doubt, email your membership adviser and your Regional Panhellenic and Recruitment Specialist (RPRS), CRC or NCRC (each chapter will have only one of these regional volunteers).
- Questions? Use the [Leadership Contact Directory](#) to email DG's Director: Collegiate Recruitment Development, Director: Collegiate Recruitment Operations and Director: Panhellenic Development.