

All resources mentioned in this quick guide can be found in the Delta Gamma library.

COLLEGIATE OFFICER QUICK GUIDE

vp: membership



vp: membership serves on the chapter management team (CMT) and chairs the Evaluating Committee (EVC). Based on chapter committee structure and size, the vp: membership works with (or fulfills the responsibilities of): the director of recruitment records, director of primary recruitment, director of continuous recruitment and retention, a recruitment committee, a retention committee and a song leader committee. Successful chapters host engaging and collaborative Recruitment Preparation Workshops (RPWs), utilize strong chapter leaders for recruitment roles (day chairs, spirit squads, etc.) and facilitate cohesive and confidential EVC meetings.

RESPONSIBILITY

RESOURCES

Chapter Education	Recruitment Preparation Workshops (RPW) Outlines ; Collegiate Recruitment Policy ; Membership Selection Policy ; Rethinking Recruitment and Retention: Recognizing and Reducing Social Class Barriers to Membership ; Inclusive Communities: Exploring Implicit Bias Training
Communication with Potential New Members (PNMs)	DG's Recruitment-Specific Website for PNMs ; Positive Panhellenic Contact
Continuous Open Bidding (COB)	Recruitment Confidential ; Virtual Recruitment Resources
Fraternity Standards	Fraternity Standards for Collegiate Chapters
MyVote	Recruitment: MyVote Resources
Primary Recruitment	Recruitment Confidential ; Virtual Recruitment Resources
Recommendation Forms	Online Recommendation Form (preferred) ; Recommendation Form Changes FAQ ; Guide to Recommendations
Retention	Retention Report Guide
Voting During Recruitment	Primary Recruitment Voting Guide ; Voting Model Workshops

MARK YOUR CALENDAR

- Attend CMT/JCMT meetings.
- You (and your directors) will receive a membership newsletter every month. Make sure you read this!
- EVC meetings.
- Panhellenic recruitment meetings.
- Your chapter's events ... members need to see you participating!

LINKS TO BOOKMARK

- [CMT Planning Tool](#)
- All [DG Policies](#) listing
- [Anchorbase](#) (for tasks to submit, adviser contacts, your regional team volunteers, etc.)
- [Fraternity Standards for Collegiate Chapters](#)
- [eLearning modules & Delta Gamma Webinars](#)
- Check out the [Collegiate Chapter Officers Manual \(CCOM\)](#) for the details on your role and your directors' responsibilities.

DIVE DEEPER

- Ask your campus' Fraternity/Sorority Advisor (FSA) questions *before* recruitment starts.
- When in doubt, email your membership adviser and your Regional Panhellenic and Recruitment Specialist (RPRS), CRC or NCRC (each chapter will have only one of these regional volunteers).
- Questions? Use the [Leadership Contact Directory](#) to email DG's Director: Collegiate Recruitment Development, Director: Collegiate Recruitment Operations and Director: Panhellenic Development.