

COLLEGIATE OFFICER QUICK GUIDE

vp: Panhellenic

The vp: Panhellenic acts as the voice for the chapter on all Panhellenic matters. This position serves on the chapter management team (CMT) and is the chapter's representative to the College Panhellenic (CPH). Based on chapter size, the vp: Panhellenic works with *(or fulfills the responsibilities of)*: the director of interfraternal activities and the alternate Panhellenic delegate. They exchange ideas, programs and information among collegiate chapters, the CPH and the National Panhellenic Conference (NPC).

RESPONSIBILITY

RESOURCES

Anchorbase	Panhellenic Update <i>(due 4 weeks after classes begin)</i> Monthly Panhellenic Report
CPH Recruitment Rules (educating the chapter)	CPH recruitment documents - request these from your campus' Panhellenic Executive Board
Interfraternal Activities	Collegiate Chapter Officers Manual (CCOM)
Fraternity/Sorority Advisor (FSA) and University Staff Relations	Anchored in Panhellenic Resource Guide
Panhellenic Meetings (updating the chapter)	Share a high-level overview of Panhellenic meeting minutes during the next chapter meeting
Panhellenic Voting	Anchored in Panhellenic Resource Guide
Positive Panhellenic Relations	Calendar Planning Guide; Anchored in Panhellenic Resource Guide
Uphold and Educate on DG and NPC Policies	NPC Manual of Information (MOI) ; documents from your campus CPH; All DG Policies and Procedures

MARK YOUR CALENDAR

- Attend CMT/JCMT meetings.
- Check your Anchorbase Task List (daily).
- Panhellenic meetings.
- You (and your directors) will receive a Panhellenic newsletter every month. Make sure you read this!
- #IAmASororityWoman campaign: every January and August.
- Your chapter's events ... members need to see you participating!

LINKS TO BOOKMARK

- [CMT Planning Tool](#)
- All [DG Policies](#) listing
- [Anchorbase](#) (for tasks to submit, adviser contacts, your regional team volunteers, etc.)
- [Fraternity Standards for Collegiate Chapters](#)
- [eLearning](#) modules & [Delta Gamma Webinars](#)
- Check out the [Collegiate Chapter Officers Manual \(CCOM\)](#) for the details on your role and your directors' responsibilities.

DIVE DEEPER

- Explore ways to create connections between your chapter and other sororities and fraternities on campus (especially those outside of IFC or Panhellenic).
- Wondering how to foster a sense of Panhellenic spirit? Introduce your chapter to The Panhellenic Creed.
- The Manual of Information is updated annually by NPC, and has everything you need to know!
- Check in regularly with your region's Regional Panhellenic and Recruitment Specialist (RPRS).