

COLLEGIATE OFFICER QUICK GUIDE

vp: membership

vp: membership serves on the chapter management team (CMT) and chairs the Evaluating Committee (EVC). Based on chapter committee structure and size, the vp: membership works with *(or fulfills the responsibilities of)*: the director of recruitment records, director of primary recruitment, director of continuous recruitment, a recruitment committee and a song leader committee. Successful chapters host engaging and collaborative Recruitment Preparation Workshops (RPWs), utilize strong chapter leaders for recruitment roles (day chairs, spirit squads, etc.) and facilitate cohesive and confidential EVC meetings.

RESPONSIBILITY

RESOURCES

Chapter Education	Recruitment Preparation Workshop (RPW) Outlines ; recruitment and membership selection policies ; Recognizing and Reducing Social Class Barriers to Membership Training ; Inclusive Communities: Exploring Implicit Bias Training
Communication with Potential New Members (PNMs)	DG's Recruitment-Specific Website for PNMs ; Positive Panhellenic Contact
Continuous Open Bidding (COB)	Recruitment Confidential ; Virtual Recruitment Resources
Fraternity Standards	Fraternity Standards for Collegiate Chapters
MyVote	All MyVote Resources
Primary Recruitment	Recruitment Confidential
Recommendation Forms	Online Recommendation Form ; Guide to Recommendations
Voting During Recruitment	Primary Recruitment Voting Guide

MARK YOUR CALENDAR

- Attend CMT/JCMT meetings.
- You (and your directors) will receive a membership newsletter every other week. Make sure you read this and make note of any changes to policies and procedures.
- EVC meetings.
- Panhellenic recruitment meetings.
- Your chapter's events ... members need to see you participating!

LINKS TO BOOKMARK

- All [DG Policies](#) listing
- [Anchorbase](#) (for tasks to submit, adviser contacts, your regional team volunteers, etc.)
- Uphold the [12 Fraternity Standards](#) in all that you do.
- [eLearning](#) modules
- Check out the [Collegiate Chapter Officers Manual \(CCOM\)](#) for the details on your role and your directors' responsibilities.

DIVE DEEPER

- Ask your campus' Fraternity/ Sorority Advisor (FSA) questions *before* recruitment starts.
- When in doubt, email your membership adviser and your RCRS, CRC or NCRC (each chapter will have only one of these regional volunteers).
- Questions? Use the [Leadership Contact Directory](#) to email DG's Director: Collegiate Recruitment Development, Director: Collegiate Recruitment Operations and Director: Panhellenic Development.