

# Delta Gamma Fraternity Standards for Collegiate Chapters

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Delta Gamma

# Overview

The Fraternity Standards for Collegiate Chapters are intended to identify chapter expectations that align with Article II and serve as a guiding tool for evaluating chapter success. Performance related to these standards will determine chapter status, support and awards. Chapters will be formally evaluated annually, with informal rolling evaluations and checkpoints to be conducted throughout the year to allow chapter officers an opportunity to intentionally design their goals and action plans while also working to do good. The standards are categorized into seven areas of the chapter, as described below.

1. **Chapter Culture:** Sisterhood, inclusivity, member programming, New Member Pursuit.
2. **Health, Well-Being and Member Safety:** Policy and procedures, social event processes, educational programming.
3. **Honor Board and Retention:** Accountability, retention, policy and procedures of Honor Board.
4. **Operations:** Effective meetings and teamwork, completing tasks and meeting deadlines, setting and accomplishing goals.
5. **Finance:** Creates and maintains budgets, files financial paperwork, pays bills, holds members accountable.
6. **Recruitment:** Member training and involvement in recruitment, recruitment operations, recruits members based on Article II.
7. **Community:** Positive impact with campus and local community, relationships with advisers and other volunteers, positive social media presence, alumnae relations.



## WHO'S RESPONSIBLE?

- All CMT officers should be aware and actively reviewing as a group to ensure they are meeting the Standards.
- CMT officers should involve and delegate to JCMT when appropriate.
- All chapter members should be made aware of the Standards by a presentation to the chapter once per term.

## WHERE WILL I SEE THE STANDARDS?

- CDC Reports post-visits
- Convention credentialing
- Chapter status changes and status letters
- Fraternity Standard Self-Evaluations, which also serves as the Patricia Peterson Danielson Award application, that occurs annually

## WHAT RESOURCES CAN HELP ME UNDERSTAND AND USE THE STANDARDS?

- Module for all CMT officers in The Pursuit
- Fraternity Standards
- CMT Planning Tool

# Fraternity Standards for Collegiate Chapters

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As articulated in Article II of our Constitution, “the objects of this fraternity shall be to foster high ideals of friendship among women, to promote their educational and cultural interests, and to create a true sense of social responsibility and develop in them the best qualities of character.” The collegiate chapter has a responsibility to uphold Article II and therefore the programming, operations, and practices to reflect the unique values of Delta Gamma and our members. The Fraternity Standards for Collegiate Chapters are intended to identify chapter expectations that align with Article II and serve as a guiding tool for evaluating chapter success. Performance related to these standards will be utilized in determining chapter status, support, and awards. Chapters will be formally evaluated annually, with informal rolling evaluation and checkpoints to be conducted throughout the year to allow chapter officers an opportunity to intentionally design their goals and action plans while also working to Do Good.

With the simplification of the detailed standards we are evaluating our collegiate chapters with, we have divided these new standards into seven categories:

1. Chapter Culture
2. Health, Well-Being and Member Safety
3. Honor Board and Retention
4. Operations
5. Finance
6. Recruitment
7. Community



# Fraternity Standards

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## CHAPTER CULTURE

1. Chapter members demonstrate care and authentic sisterhood by respecting one another, confronting concerning behaviors and holding each other accountable to the values of Delta Gamma.
2. Chapter members are committed to creating an equitable and inclusive chapter culture that values diversity.
3. Chapter members conduct Inspiration, Initiation and the Initiation Celebration in accordance with the policies and procedures outlined in the Rituals Handbook and Initiation Ceremony.
4. Chapter members integrate ritual into chapter culture respectfully and participate in ongoing, informal rituals.
5. Chapter officers provide various options for non-anchored events, including sisterhood events, that match the interests and values of chapter members.
6. Chapter completes at least four DG Dialogues per academic year and ensures the programs are facilitated in accordance with the Program Guide.
7. Chapter officers ensure the New Member Pursuit (NMP) is followed in accordance with the NMP Facilitator's Guide.
8. The Bid Day Plan task is completed and approved in Anchorbase prior to each Bid Day.
9. The Big Sister/Little Sister Reveal Plan task is completed and approved in Anchorbase prior to each Big Sister/Little Sister Reveal.
10. The New Member Retreat Pre-Event Approval task is completed and approved in Anchorbase prior to each New Member Retreat, if planned.
11. All potential big sisters attend the Big Sister Meeting prior to big/little reveal as outlined in the New Member Pursuit Facilitator's Guide and sign the Delta Gamma Big Sister Promise.



# Fraternity Standards

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## HEALTH, WELL-BEING, & MEMBER SAFETY

1. Chapter abides by Fraternity policies, campus policies, and applicable laws for alcohol, drug misuse, and hazing.
2. Events with alcohol are planned in accordance with Fraternity policies and procedures, if held.
3. Events without alcohol are planned throughout the year in accordance with Fraternity policies and procedures.
4. 80 percent of the chapter attends all rotational Act with Intention: Health & Well-Being Series programs (ex. Alcohol Skills Training Program) offered by the Fraternity when available to the chapter.

## HONOR BOARD AND RETENTION

1. Honor Board meets weekly, exercising culture of care, and utilizes Anchorbase to submit complete weekly meeting minutes in the standard template.
2. Honor Board adheres to Standard Procedure as outlined in the Honor Board Handbook, in partnership with the appropriate chapter officers, advisers, and regional team members.
3. 90% of chapter members complete Honor Board education in The Pursuit on an annual basis.
4. The retention committee meets monthly during the academic year and utilizes Anchorbase to submit complete monthly meeting minutes in the standard template.
5. Chapter retains 90% of membership annually.
6. The chapter initiates 90% of new members each year, working in collaboration with the member education team.



# Fraternity Standards

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## OPERATIONS

1. Chapter management team officers work together, brainstorm solutions, collaborate with the directors they support (if applicable) and their advisers, and meet on a weekly basis.
2. Chapter members and officers set and review goals on an annual basis and are continuously taking action on those goals.
3. Chapter members convene, at a minimum, on a weekly basis for a chapter meeting or programming event which includes, but is not limited to, a sisterhood event, service activity, philanthropy event, recruitment event or campus activity. Chapter meetings, new member meetings and Honor Board meetings are scheduled at times that are conducive for the members, new members, and adviser(s) to attend.
4. RCS/CAC/NCC approved Bylaws and Standing Rules (BLSR) are approved by chapter vote and uploaded to Anchorbase by June 30 for the upcoming academic year.
5. Chapter completes all steps of the Initiation authorization process as outlined in the Initiation Authorization Guide prior to the Initiation date listed on the RCS/CAC/NCC approved Anchorbase calendar and collaborates with their respective operations department contact at Executive Offices to ensure all Initiations are authorized.
6. Chapter roster in Anchorbase is current and member status changes are properly processed within two weeks of submission and by September 30 for per capita dues billing.
7. Chapter follows election procedures, as outlined in the Elections Handbook and seeks guidance or approval from their RCS/CAC/NCC on any questions, challenges or potential deviations from the procedure, as outlined.
8. Chapter follows officer onboarding procedures including one-on-one officer onboarding meetings and hosts the Formal Onboarding Workshop using provided library resources.



# Fraternity Standards

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9. Each chapter officer completes all required training, including The Pursuit, by the communicated due date.
10. All required chapter officers, or a delegate, attend Collegiate Leadership Collective (CLC).
11. Chapter sends the required number of members to Convention, Anchor Academy and any other required special events.
12. Chapter sends at least one chapter member to the Lewis Institute each year.
13. Chapter calendar is uploaded in Anchorbase by May 1 for the fall term, November 1 for the spring semester/winter quarter, and March 1 for the spring quarter, is voted and approved by the chapter as designated in the Confirm: Vote to Approve Calendar task in Anchorbase and is approved in Anchorbase by the RCS/CAC/NCC.
14. Chapter submits grades in Anchorbase by October 1 for the previous spring term grades, February 15 for the previous fall term grades, and April 15 for the previous winter term grades, if applicable.
15. Scholarship Automatic Probation Notifications (APNs) and Statement of Obligation Reviews (SORs) are filed by the director of scholarship or another responsible officer for members not meeting GPA requirements or who failed to submit grades by the due date as outlined in the Chapter Bylaws and Standing Rules (BLSR).
16. Attendance Statement of Obligation Reviews (SORs) are filed by the vice president: communications as outlined in the Chapter Bylaws and Standing Rules (BLSR).
17. Chapter completes, distributes, and reviews the Campus Resource Sheet, or campus equivalent, which includes contact information for important campus resources, such as campus police and counseling services, at the start of each term.
18. Chapter completes the Fraternity Standards Evaluation in Anchorbase each year, which will also determine the Patricia Peterson Danielson Award (PPD).



# Fraternity Standards

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## FINANCE

1. Chapter spends within the approved budget and does not end the fiscal year in a deficit.
2. Chapter has an operating budget that has been both voted and approved by the chapter and has completed the Confirm: Vote to Approve Budget task on Anchorbase by June 30.
3. Chapter's financial report is submitted monthly on or before the 10th of the month via the Fraternity-approved accounting system and the vp: finance completes the Chapter Bank Statements task in Anchorbase each month.
4. If housed, the chapter house is filled to capacity.
5. Chapter follows all policies and procedures within the Collegiate Finance Handbook including following procedures for signing contracts, Greekbill accounts and member balances and collecting W9s.
6. Finance Automatic Probation Notifications (APNs) and Statement of Obligation Reviews (SORs) are initiated by the vp: finance for members who have been in debt to the chapter for more than 10 days or who have not signed their Dues and Fees Contract by the due date as outlined in the Chapter Bylaws and Standing Rules (BLSR).
7. Chapter completes the Annual Authorized Signature Documentation for their bank account, evidencing updated authorized signatures.





# Fraternity Standards

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## RECRUITMENT

1. Chapter is well-prepared for primary recruitment by planning and completing Recruitment Preparation Week according to Recruitment Confidential, including all required workshops. The Upload Prep Week Agenda and Pre-Recruitment Call tasks are completed in Anchorbase prior to Recruitment Preparation Week.
2. Chapter plans and completes the six Recruitment Preparation Workshops (RPWs) curricula according to Recruitment Confidential and are scheduled according to the Calendar Planning Guide.
3. Chapter utilizes qualities of Article II as an evaluation tool for recruiting and evaluating potential new members, follows all membership policies, and follows the Positional Statement on Inclusivity when making membership related decisions.
4. Evaluating Committee (EVC) abides by and enforces all recruitment policies and procedures as outlined in Recruitment Confidential.
5. Chapter meets Quota during primary recruitment, if one is set.
6. Chapter utilizes COB to maintain a competitive size on their campus and to maximize the opportunity of membership to potential new members on campus. The COB Action Plan task is completed in Anchorbase prior to the first day of classes each term and the COB Statistics task is completed in Anchorbase following every COB bid day, if applicable.
7. If received, EVC collects Recommendation Forms electronically on the Delta Gamma Member Site and utilizes them effectively for membership evaluation.
8. vp: Foundation conducts the Foundation Education for Recruitment: Let's Talk Philanthropy workshop during Recruitment Prep Week focusing on our Service for Sight philanthropy and completes the Foundation Education for Recruitment: Let's Talk Philanthropy Summary task in Anchorbase two weeks after the presentation.
9. Chapter completes the Reporting Recruitment Panhellenic Total task in Anchorbase within seven days of campus total being reset.



# Fraternity Standards

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## COMMUNITY

1. Chapter has a positive presence, brand, and impact within their campus community that aligns with Article II.
2. Chapter makes a positive impact with their campus, community, and fraternity/sorority council(s) by participating in campus events, co-sponsoring events, and demonstrating leadership or participation in other campus organizations.
3. Chapter members communicate and have a positive working relationship with Fraternity visitors, advisers, house corporation members, regional team members, and Executive Offices staff.
4. Chapter's online presence is positive, accurate, and is aligned with the Fraternity's Social Media Policy and Article II.
5. Chapter holds at least two fundraising events each academic year, one of which must be a Signature Fundraising Event, that follow Foundation and Fraternity policies.
6. Chapter completes the Foundation Fundraising Planning Form prior to a fundraising event and Fundraising Finance Report Form after a fundraising event in Anchorbase and submits fundraising profits to the Foundation in a timely manner.
7. Chapter averages at least eight service hours per member each academic year, with at least 5 average hours per member dedicated to Service for Sight. The Log Do Good Hours Task in Anchorbase is completed by the specified due dates.
8. Chapter participates in Founders Day and at least one additional columnae event per year, other than the annual house corporation meeting, which could be in person with a local alumnae group or virtual connections with alumnae.
9. The vp: Panhellenic completes the Panhellenic Update task within two weeks of the start of classes each term and the Monthly Panhellenic Report task each month in Anchorbase.



# Convention Credential Fraternity Standards

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## OPERATIONS

- RCS/CAC/NCC approved Bylaws and Standing Rules (BLSR) are approved by chapter vote and uploaded to Anchorbase by June 30.
- Chapter completes the Fraternity Standards Evaluation in Anchorbase each year, which will also determine the Patricia Peterson Danielson Award (PPD).

## FINANCE

- Chapter pays all applicable bills and invoices by their due dates.
- Chapter's financial report is submitted monthly on or before the 10th of the month via the Fraternity-approved accounting system and the vp: finance completes the Chapter Bank Statements task in Anchorbase each month.



# Fraternity Standards: Qualitative Experience

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Many of the elements of the Fraternity Standards will be measured by data collected through Anchorbase and other determined data collection methods. The Fraternity commits to understanding that the member and chapter experience cannot be completely captured by quantitative data, therefore the following questions will be used to allow chapter officers the opportunity to articulate their own experience through a short essay style response directly related to the corresponding standard. These qualitative questions will be evaluated on a sliding numerical scale annually and will be included in consideration for the PPD Award and status changes.

- **Describe how your chapter defines sisterhood. What do you feel like are your strengths and opportunities for improvement related to living Delta Gamma values?**  
*(Chapter Culture, Standard 1)*
- **What role does culture of care take in confronting concerning behaviors and holding each other accountable? How do you support members who share that they have experienced harm? How do you address concerns with those who have been accused of or have caused harm?**  
*(Chapter Culture, Standard 1)*
- **How does your chapter create an equitable and inclusive chapter culture?**  
*(Chapter Culture, Standard 2)*
- **How do you ensure that your chapter is following Inspiration, Initiation and the Initiation Celebration in accordance with policies and procedures?**  
*(Chapter Culture, Standard 3)*
- **What role does ritual play in your chapter member experience? How do you educate your members on ritual and ensure ongoing understanding and appreciation? Do you feel as though your members have an understanding of lifelong membership, and if so, why? How often do you recite the Oath of Friendship as an entire chapter?**  
*(Chapter Culture, Standard 4)*
- **Describe the non-anchored events you held this past year. What were the objectives of those events? What was attendance like at these events? How did these events meet the needs of your chapter members and new members?**  
*(Chapter Culture, Standard 5)*



# Fraternity Standards: Qualitative Experience

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- Describe each of the DG Dialogues you held this year. Why were those specific DG Dialogues selected? How were small group discussions facilitated?  
*(Chapter Culture, Standard 6)*
- Please share an outline of your new member program. Discuss your use of the New Member Pursuit, share additional resources utilized, and highlight your goals and the methods taken to achieve them.  
*(Chapter Culture, Standard 7)*
- How are you training your potential big sisters in the Big Sister Meeting prior to big/little reveal? Please upload training materials as well as all signed Delta Gamma Big Sister Promise contracts.  
*(Chapter Culture, Standard 11)*
- Describe how you utilize your CMT and JCMT to provide solutions to challenges. Include an example of how your chapter lived this expectation and the role that chapter directors played.  
*(Operations, Standard 1)*
- What goals did your CMT set this year for the chapter goal? How did your chapter work towards them? What progress have you made on these goals? What obstacles have you run into working to accomplish these goals?  
*(Operations, Standard 2)*
- Does your chapter meet on a weekly basis for a chapter meeting or a programming event? This programming event could be a sisterhood event, service activity, philanthropy event, recruitment event, or campus activity. What is chapter attendance like at these weekly gatherings?  
*(Operations, Standard 3)*
- How is has your chapter prepared for officer elections? Provide examples of resources used or that you plan to use. *(Operations, Standard 7)*
- How is has your chapter prepared for officer onboarding? Provide examples of resources used or that you plan to use. *(Operations, Standard 8)*



# Fraternity Standards: Qualitative Experience

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- Properly conducting financial policies and procedures is pivotal to the financial health of the chapter. Discuss how your vp: finance works to ensure that all policies are followed, procedures executed, and the collective chapter is educated on how meeting their individual financial responsibility contributes to the overall success of the chapter.  
*(Finance, Standard 5)*
- How does your chapter prepare and execute Recruitment Preparation Week? How do you develop your schedule? What resources do you use and how do you use Recruitment Confidential? *(Recruitment, Standard 1)*
- How does your chapter prepare and execute RPWs? How do you develop your schedule for these workshops? What resources do you use and how do you use Recruitment Confidential in your preparations? *(Recruitment, Standard 2)*
- How are members educated on the expectation to evaluate PNMs in alignment with Article II? Include documentation of presentations and materials shared, if applicable.  
*(Recruitment, Standard 3)*
- How does EVC educate the chapter on policies and procedures as outlined in Recruitment Confidential? How does EVC work as a team to ensure that all EVC and chapter members understand and exhibit Article II in the recruitment process?  
*(Recruitment, Standard 4)*
- Delta Gamma expects all chapters to align with Article II. Describe how your chapter brand exhibits Article II and makes an impact within your larger campus community.  
*(Community, Standard 1)*
- Please list your member(s) who currently serve on Panhellenic Council, other Fraternity and Sorority Life Councils, and/or other notable campus and community organizations.  
*(Community, Standard 2)*



# Fraternity Standards: Qualitative Experience

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- Describe how you communicate and work with various entities of the Fraternity. Include examples of Fraternity visitors, advisers, house corporation (if applicable), regional team members, and EO staff.  
*(Community, Standard 3)*
- What social media platforms is your chapter utilizing? What is your marketing plan for each platform? How does your marketing align with all of the values of Article II? Please share links to each of your social media platforms in your response.  
*(Community, Standard 4)*
- What did your chapter do to celebrate Founders Day this year? What other collumnae events did you hold this year? How did you engage with alumnae to plan and execute these events?  
*(Community, Standard 7)*

