



## Housing Premises Policy

**1. Purpose.** The purpose of this policy is to provide guidelines regarding Delta Gamma housing.

**2. Applicability and scope.** This policy addresses rules for collegiate chapters with Delta Gamma housing or any Delta Gamma property as defined below, including housing rules and regulations within chapter bylaws as well as Fraternity-wide housing policies.

**3. Effective date.** This policy is in effect immediately.

**4. References/Affiliations.** Refer to the Delta Gamma Fraternity Constitution, the House Corporation Handbook, the House Corporation Operations Manual, the Honor Board Handbook, and the collegiate chapter's Bylaws and Standing Rules.

**5. Responsibilities.**

- a. Collegiate Members. Collegiate members shall be responsible for adherence to this policy at all times while on Delta Gamma property.
- b. Collegiate Chapter Officers and Advisers. Collegiate chapter officers and advisers shall be responsible for adherence to this policy by their chapter and its members, as well as by the house corporation for their chapter.
- c. House Corporation Officers. House corporation officers shall be responsible for ensuring their boards are in compliance with this policy.

**Policy Statements.**

- a. A member must live in designated Delta Gamma housing if space is available or with their family, unless Honor Board, in consultation with the vice president: finance, approves residence in other housing as outlined in the Honor Board Handbook.

- b. Chapters must write their own live-out policy. The policy takes effect when membership exceeds living space in chapter housing. This policy must be included in the chapter's Bylaws and Standing Rules and approved by the Regional Collegiate Specialist/Council Appointed Coordinator.

Delta Gamma residential facilities are for member use. The frequency of overnight guests is assumed to be random, for special events only, and not for regular or multiple use by the same guest. Therefore, overnight guests are discouraged. Exceptions to facility being closed to visitors shall be made through the Bylaws and Standing Rules approval process with the approval of the Advisory Team Chairman and Regional Collegiate Specialist/Council Approved Coordinator.

- c. Non-Delta Gammas may not be overnight guests while the members are in residence. When school is not in session and there are no live-in members present, the house director may have guests with the permission of the Regional Housing Specialist and the house corporation president. All children under 18 visiting an employee must be accompanied by a legal guardian or house corporation employee at all times.
- d. The chapter facility will be closed to visitors and non-members as detailed in the chapter bylaws and standing rules, respecting private areas for resident use only. Members shall be responsible for their guests in the house and shall observe visiting hours. Exceptions to facility being closed to visitors shall be made through the Bylaws and Standing Rules approval process with the approval of the ATC and Regional Collegiate Specialist/Council Approved Coordinator.
- e. Guests and non-resident members may not bring live animals on Delta Gamma Property unless they are service animals. Waivers may be granted for house director's pets, service animals or emotional support animals for residents by application from the Delta Gamma Office of Housing.
- f. Illegal drugs as defined by state or federal law, including medically prescribed marijuana or prescription, may not be stored or used on Delta Gamma property. Drug paraphernalia may not be stored or used on Delta Gamma property.

- g. Alcohol may not be stored or used on Delta Gamma property.
- h. All Delta Gamma housing must be locked twenty-four hours a day. Housing and maintenance personnel, excluding the house director, are allowed in private areas only for maintenance, repair or transport/haulage.
- i. Each chapter shall take appropriate measures to ensure the safety of all properties within the house, lodge or meeting room. Additionally, the appropriate local security officer (city policeman, campus guard, etc.) shall meet annually with the chapter to inspect security measures. Any recommendation must be relayed to the house corporation board for implementation. This security officer should also be asked to outline appropriate measures to be taken by individual members for self-protection.
- j. Regular fire drills are required in all Delta Gamma chapter houses, one to be held in each academic term. The first one of the year is to be under the direction of the local Fire Chief or their representative and should include instruction in the use of fire extinguisher equipment.
- k. All housing facilities owned by Delta Gamma house corporations which have live-in residents are required to have fire sprinkler systems. All Delta Gamma owned or leased facilities excluding University owned facilities shall be equipped with fire extinguishers, fire alarms and smoke detector systems. Equipment shall be monitored monthly by the house director or house corporation. Fraternity visitors are not allowed to stay in facilities without sprinkler systems. House corporation will assist the chapter by providing accommodation for official Fraternity visits.
- l. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of Delta Gamma property is expressly forbidden, unless otherwise allowed by law.
- m. Open flames/candles may not be used in chapter facilities.
- n. All house corporation owned properties shall complete a total property assessment by an approved vendor once every five years. A copy of the findings shall be sent to the Office of Housing for safekeeping.

**Definitions.**

- a. Delta Gamma Property. Delta Gamma property is defined as houses, apartments, lodges, suites, dorms, dorm floors, and meeting rooms. This includes yards, driveways, sidewalks, and parking lots owned, rented, leased, or designated for Delta Gamma use by house corporations or chapters.
- b. Private Areas. Private areas are defined as bedrooms, sleeping porches, bathrooms and any other rooms specified by the vicinity of the designed private areas.

**Policy Proponent and Exception Authority.** The proponent of this policy is the Fraternity Treasurer.

Approved by Council March 2023