



New Alumnae Group Application

SELECTING AN ALUMNAE GROUP STATUS

When forming a new alumnae group, it will be necessary to decide whether to form as a chapter or an association. The differences between an alumnae chapter and an alumnae association are outlined below.

Benefits and Requirements	Association	Chapter
Access to Anchorbase officer and reporting portal	Yes	Yes
Voting delegate at Convention	No	Yes
Minimum number of events per year	3	6
Minimum number of officers	2	4
Annual insurance fee paid to the Office of Housing	\$25	\$50
Annual Fraternity due and fees*	Flat fee for all associations	Fee increases by number of members

* Contact the alumnae team at Executive Offices (alumnaedpt@deltagamma.org) for specific numbers for the current fiscal year.

SELECTING AN ALUMNAE GROUP NAME

An alumnae group shall be designated by the name of the city where it is located, even if the group encompasses an area outside the city limits. Using the name of the most prominent city in the area as a part of the name of the group is preferred to allow alumnae to quickly locate a group when moving to a new location and to assist collegiate chapters who wish to locate their nearest alumnae group. For example, terms before the city name, such as "greater," are discouraged. All alumnae groups are listed in alphabetical order in the Fraternity's records and this would have such groups located in the "G" listing instead of with the first letter of the city's name. Only if the group is not able to use a city name should an alternate name be used. In general, use of counties, valleys, and other location descriptions should be avoided, as alumnae in different parts of the country may not recognize these names.

Proposed New Alumnae Group Name _____

Proposed New Alumnae Group Status	Chapter	Association
-----------------------------------	---------	-------------

Name of Member Submitting Application _____

Email of Member Submitting Application _____

Date Submitted _____

Alumnae groups are formed to include members within a geographic area, rather than to serve members from a particular chapter of initiation. This is accomplished by assigning particular zip codes to each alumnae group. Please describe the geographic area your alumnae group will inhabit and, if possible, provide a proposed list of zip codes to be assigned. If you would like information on unassigned zip codes, please email alumnaedept@deltagamma.org.

To form a new alumnae group, the applicant must show that they have twenty members who have paid their annual per capita alumnae dues this fiscal year to form a chapter or ten members who have paid their annual per capita alumnae dues this fiscal year to form an association. Please list these members below. If necessary, 50-year members who have committed to paying their local dues upon the formation of the group can count among the twenty.

	Full Name	Member Number	Chapter of Initiation	Email Address
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Alumnae groups typically charge local dues to help support group programming and to pay annual Fraternity fees and insurance. Please describe below your group's proposed local dues plan (amount, tiers, etc.).

By checking this box, I commit that each fiscal year this group will pay Fraternity fees, web resource fees, insurance fees, and—if a chapter—Convention fees.

New alumnae chapters must fill five officer positions, listed below. New alumnae associations must fill at least three officer positions (president, vp: communications, and vp: finance). Please complete your new group's officer information below.

Position	Full Name	Member Number	Email Address
president			
vp: communications			
vp: finance			
vp: membership			
vp: programming			

Alumnae chapters are expected to host six events per calendar year, and alumnae associations are expected to host three events per calendar year. Please outline below, or on an attached sheet, three to six events hosted by your interest group in the previous year. Or please detail three to six potential events planned for the upcoming year.

Please submit this application form to alumnaedept@deltagamma.org for processing. Once received, staff will link the applicant with the Regional Director (RD) to discuss plans to start a new alumnae group in her region and to obtain her support, prior to submitting documentation to Council.