



SERVICE FOR SIGHT GRANT APPLICATION GUIDELINES

The Delta Gamma Foundation was established in 1951 to provide a means for members of Delta Gamma, a collegiate, social Fraternity for women, to work together in the furtherance of charitable, scientific, literary and educational objectives. Delta Gamma Fraternity was the first women's Fraternity to endorse an international philanthropic project (Aid to Persons Who Are Blind and Sight Preservation) and the first to incorporate its own Foundation.

THE DELTA GAMMA FOUNDATION:

- Strives to meet the needs of persons who are blind or visually impaired.
- Encourages programs which support education and research involving sight preservation.
- Fosters prevention and early intervention in problems affecting sight.
- Enhances the quality of life for persons who are sight impaired.
- Promotes public awareness programs in areas of vision needs and concerns.

SERVICE FOR SIGHT GRANT APPLICATION PROCEDURE

The Delta Gamma Foundation strictly adheres to the following schedule:

Grant Application Deadline – Must be received by February 1
Notification Date – May 1

The Foundation is sensitive to levels of experience in writing grant applications; expertise is not essential. To be considered, mail three (3) complete sets of your application to Director: Grants, Delta Gamma Foundation, 1826 Katlyn Ln., Spring, Texas 77386.

Grant requests are reviewed by the Service for Sight Committee which sends recommendations to the Delta Gamma Foundation Board of Trustees for approval.

Questions? Contact Misty Perinne, fngiants@deltagamma.org, Director: Grants

Grant recipients may be required to participate in an evaluation process during the grant period, submit reports periodically, and produce financial records of grant expenditures. It is unlikely that projects not completed in one year's funding will be considered.

The Delta Gamma Foundation **does not fund**:

- Political activities of any kind.
- Programs that promote religious activities.
- Projects that are completed before grant is awarded.
- Projects which are local in scope.
- Programs or projects inconsistent with federal, state or local nondiscrimination ordinances regarding equal employment opportunity.

SERVICE FOR SIGHT GRANT CRITERIA

1. Organization and project must be national in scope or organization must be a Delta Gamma affiliated school.
2. The project should benefit/impact the greatest number of persons possible.
3. Grant applicant must be based in a country where Delta Gamma collegiate/alumnae groups exist and funds must stay in those countries.
4. Mission of organization/purpose of the project described in the grant request must be compatible with that of the Delta Gamma Foundation.
5. Purpose of the project described in grant request must enhance the lives of persons who are blind/visually impaired or promote preservation of sight directly or indirectly.
6. Project for which grant is requested must be fully planned and described within application.
7. A budget must be submitted detailing the exact use of funds should they be granted. Funds are not to be used for salaries of employees or for overhead expenses.
8. Grant proposal must state the timeline of how all funds would be used within one year of the date the funds are received.
9. Grant application must include most recent financial statement as well as disclosure of mission of organization and its accomplishments.
10. Grant applicant must be a 501 (c) (3) or comparable.
11. The project should promote public awareness of blindness, visual impairment, eye health and/or sight preservation.
12. The organization should state in the grant application how it would recognize the contribution of the Delta Gamma Foundation to the project.
13. If grant applicant has received funds from the Delta Gamma Foundation in the recent past, they should supply the Foundation with a report on the project's outcome and the distribution of Foundation funds.
14. The reputation of the organization within the blindness community is considered. This is why many of the same organizations receive grants year after year.



SERVICE FOR SIGHT GRANT APPLICATION

Submit three (3) copies by February 1 to:
Director: Grants, Delta Gamma Foundation,
1826 Katlyn Ln., Spring, Texas 77386

APPLICANT INFORMATION

Name of organization _____

Address _____

Telephone _____

Web site _____

Chief Executive Officer _____

Salaried? Yes No

ORGANIZATIONAL BACKGROUND DATA

Year founded _____

Purpose of organization _____

Geographic area served _____

Population segment(s) served _____

Total annual operating budget _____

Primary funding sources _____

**Please attach three (3) balance sheets or annual reports*

GOVERNANCE STRUCTURE

Structure of governing body _____

Number of salaried staff _____

Number of volunteers _____

**Please attach three (3) lists of Board of Directors and their business affiliations.*

INFORMATION REGARDING TAX-EXEMPT STATUS

Federal tax I.D. number _____

State I.D. number _____

IRS classification: (check all those that apply)

501 (c) (3)

Private Foundation

Public Foundation

Federal/State/Local Government

Other: _____

GRANT APPLICATION

Purpose of grant _____

Please include measurable goals in the grant proposal.

**Please attach three (3) copies of additional supporting documents.*

Total budget for project _____

Time to complete project _____

Amount of request to Delta Gamma Foundation _____

Balance of funding for project to be supplied by _____

CERTIFICATION

This organization certifies that the foregoing is true and correct as of _____ (date).

By _____ (Name and Title)

By _____ (Name and Title)

Request submitted by _____ (Name and Title)

Questions may be directed to:

Name _____

Title _____

Address _____

Telephone _____

E-mail _____